COLUMBUS COUNTY BOARD OF COMMISSIONERS Monday, September 23rd, 2024 5:45 P.M. – Closed Session 6:30 P.M. – Special Called Meeting

The Honorable Columbus County Commissioners met on the above stated date and time at the Columbus County Commissioners Chamber, 127 West Webster Street, Whiteville, North Carolina 28472, for the purpose of conducting a Special Called Meeting.

COMMISSIONERS PRESENT:

Ricky Bullard, **Chairman** Giles E. Byrd, **Vice Chairman** Lavern Coleman, Scott Floyd Barbara Featherson Brent Watts Chris Smith

APPOINTEES PRESENT: Eddie Madden, Jr., County Manager Amanda B. Prince, Attorney Jana Nealey, Clerk to the Board

APPOINTEES ABSENT:

Agenda Item #1: <u>MEETING CALLED to ORDER:</u>

At 5:45 P.M. Chairman Ricky Bullard called the regular session meeting to order.

RECESS SPECIAL CALLED SESSION and enter into CLOSED SESSION in ACCORDANCE with N.C.G.S. § 143-318.11(A)(3) ATTORNEY-CLIENT PRIVILEGE and N.C.G.S. § 143-318.11(A)(6) **PERSONNEL**

MOTION:

Commissioner Byrd made a motion to recess the special called meeting and enter into closed session, seconded by Commissioner Watts. The motion unanimously passed.

Agenda Item #2: <u>RECESS SPECIAL CALLED SESSION and enter into CLOSED SESSION in</u> <u>ACCORDANCE with N.C.G.S. § 143-318.11(A)(3) ATTORNEY-CLIENT PRIVILEGE and N.C.G.S. §</u> <u>143-318.11(A)(6) PERSONNEL</u>

RECESS CLOSED SESSION and enter into SPECIAL CALLED MEETING

MOTION:

Commissioner Watts made a motion to recess closed session and enter into the special called meeting, seconded by Commissioner Coleman. The motion unanimously passed.

GENERAL ACCOUNT:

Attorney Amanda Prince gave the general account as follows:

The board discussed (2) matters of personnel, and (3) matters regarding Attorney-Client Privilege, No action taken.

MOTION:

Vice Chairman Byrd made a motion to approve the General Account, seconded by Commissioner Floyd. The motion unanimously passed.

Chairman Bullard recessed regular session until 6:30 P.M.

Regular Session resumes at 6:30 P.M.

Agenda Items # 3 and #4: <u>INVOCATION and PLEDGE of ALLEGIANCE:</u>

The invocation was delivered by Commissioner Brent Watts and then, everyone in attendance stood and pledged Allegiance to the Flag of the United States of America which was led by Commissioner Smith.

Public Hearing – 6:30 PM or as soon as can be heard - The 5311 & 5310 Transportation Grant Applications for FY26.

MOTION:

Commissioner Watts made a motion to close the public hearing, seconded by Commissioner Coleman. The motion unanimously passed.

Public Comments: Citizen Elton Ray Jacobs commented on the flooding issues on Blacksmith Road in Bolton. Citizen Myrtle Corbett spoke about potentially putting a Blue Star Memorial at the Historic Courthouse.

Agenda Item# 5: <u>APPROVAL of AGENDA, TAX REFUNDS and RELEASES:</u>

a. 9.16.2024

MOTION:

Commissioner Byrd made a motion to approve the Agenda and Tax Refunds & Releases, seconded by Commissioner Smith. The motion unanimously passed.

Agenda Item #6: <u>ADMINISTRATION – RECOGNITION OF COLUMBUS INDUSTRIES 50TH</u> <u>ANNIVERSARY:</u>

County Manager Eddie Madden recognized Columbus Industries 50th Anniversary, stating:

For half a century, Columbus Industries has been a pillar of support, care, and empowerment for adults with intellectual and developmental disabilities. Throughout these 50 years, Columbus Industries has become a place where possibilities flourish, where challenges are met with creativity and determination, and where the unique strengths of every individual are embraced and celebrated. The work done there has touched the lives of participants, their families, and everyone in the community who understands the vital role of inclusion and support for all.

I want to take a moment to recognize the leadership, staff, and volunteers who have been the heart and soul of this organization. Your commitment, compassion, and hard work have not only made 50 years possible but

have made the world a better place for everyone who walks through their doors. You have created opportunities for personal growth, skill development, friendships, and independence.

To all the participants—past and present—you are the heart of Columbus Industries. Your courage, resilience, and joy inspire us every day. You remind us that every person has the right to live a life filled with purpose, connection, and fulfillment.

Agenda Item #7:GOVERNING BODY – DISCUSSION AND POSSIBLE ACTION REGARDINGLOCAL FARMERS NEED FOR MONETARY AID AS A RESULT OF THIS YEAR'SUNPRECEDENTED DROUGHT:The Governing Body requested a discussion and possible action regardingthe local farmers need for monetary aid as a result of unprecedented weather conditions this year.

MOTION:

Commissioner Watts made a motion to approve writing a letter requesting aid after the drought and subsequent tropical storm, seconded by Commissioner Coleman. The motion unanimously passed.

Agenda Item #8: <u>ADMINISTRATION - EMPLOYEE SPOTLIGHT:</u>

County Manager Eddie Madden recognized Kendra Graham from Veterans' Services as the Employee Spotlight.

Agenda Item #9: <u>TRANSPORTATION – APPROVAL OF THE 5311 & 5310 TRANSPORTATION</u> <u>GRANT APPLICATIONS FOR FY26:</u>

Transportation Director Joy Jacobs is requesting approval of the 5311 & 5310 Transportation Grant Applications for FY26.

MOTION:

Commissioner Byrd made a motion to approve, seconded by Commissioner Floyd. The motion unanimously passed.

*all application documents are housed in the clerk's office

Agenda Item #10: <u>APPROVAL OF THE ROAP GRANT APPLICATION FOR FY 25</u>: Transportation Director Joy Jacobs requested approval of the ROAP grant application for FY25.

MOTION:

Commissioner Watts made a motion to approve, seconded by Commissioner Featherson. The motion unanimously passed.

*all application documents are housed in the clerk's office

Agenda Item #11: <u>SHERIFF'S OFFICE – APPROVAL OF THE AMENDED RESOLUTION TO</u> INCLUDE ADDITIONAL SURPLUS PROPERTY AND ASSOCIATED BUDGET AMENDMENT:

Sheriff William Rogers is requesting approval of the amended resolution to include additional surplus property and associated budget amendment.

b. Budget Amendment for Surplus Property

MOTION:

Commissioner Smith made a motion to approve, seconded by Commissioner Floyd. The motion unanimously passed.

RESOLUTION AUTHORIZING AUCTION SALE

WHEREAS, the County of Columbus owns property listed on Schedule A, attached and incorporated herein; and

WHEREAS, the property is currently surplus property for the County; and

WHEREAS, North Carolina General Statute § 160A-270 permits the County to sell property at public auction upon approval of the County Commissioner and after publication of a notice announcing the auction;

THEREFORE, THE BOARD OF COMMISSIONERS OF THE COUNTY OF COLUMBUS RESOLVES THAT:

1. The Board of Commissioners hereby authorizes the sale at public auction of the property listed on Schedule A,

2. The auction will be conducted at 10:00 a.m. Wednesday, August 27th, 2024, at the Sheriff's Office, located at 817 Washington Street, Whiteville, NC.

3. The terms of the sale are:

- That the property is sold in its current condition, as is, and the County gives no warranty with respect to usability of the property; and
- That the buyer will pay the full amount of his or her bid before the conclusion of the auction, either in cash or with a certified check. Failure to make payment on the day of auction cancels the buyer's bid.
- 4. The County reserves the right to withdraw the property from sale at any time and the right to reject all bids.

Adopted this the 5th day of August, 2024.

COLUMBUS COUNTY BOARD OF COMMISSIONERS

Ricky Bullard, Chair Columbus County Board of Commissioners

ATTEST:

Jana Nealey, Clerk to the Board

SEAL

SCHEDULE A is ATTACHED

SCHEDULE A

2018	DODGE	CHARGER	2C3CDXAT5JH164560
2018	DODGE	CHARGER	2C3CDXATXJH164554
2014	DODGE	CHARGER	2B3KA43G96H396229
2016	DODGE	CHARGER	2C3CDXATXGH339994
2016	DODGE	CHARGER	2C3CDXAT6GH356692
2018	DODGE	CHARGER	2C3CDXAT1JH164555
2018	DODGE	CHARGER	2C3CDXAT5JH164557
2009	DODGE	CHARGER	2B3KA43VX9H567542
2016	DODGE	CHARGER	2C3CDXATXGH339997
2011	DODGE	CHARGER	2B3CL1CT4BH540015
2014	DODGE	CHARGER	2C3CDXAT5EH166184
2010	DODGE	CHARGER	2B3AA4CT4AH205463
2015	FORD	EXPLORER	1FM5K8AR7FGB40988
2015	FORD	EXPLORER	1FM5K8AR3EGA59985
2008	CHEV	TAHOE	1GNFK13028R273395
2009	DODGE	CHARGER	2B3KA43V59H597175
2015	FORD	EXPLORER	1FM5K8AR0FGB40993
2015	FORD	TAURUS	1FAHP2MK0FG131957
2012	DODGE	CHARGER	2C3CDXAT5CH190689
2006	DODGE	CHARGER	2B3KA53H66H172821
2013	CHEV	TAHOE	1GNSK2E01DR321996
2019	FORD	F150	1FTEW1E52KKF07956
2020	RAM	1500	1C6RR7LT8LS159294
2015	FORD	TAURUS	1FAHP2MK5FG199915
2020	RAM	1500	1C6RR7LT2LS159291
1999	FORD	AMBULANCE	1FDXE40F6XHB22610
2010	FORD	F150	1FTMF1CWXAKE25107
2013	FORD	F150	1FTMF1CM1DKD17316
2003	CHEV	1500	1GCHC23U03F230921
1997	FORD	VAN	1FMEE1124VHA17353
2018	DODGE	CHARGER	2C3CDXAT7JH164561
1998	DODGE	VAN	2B7LB31Z0WK141728
2015	FORD	VAN	1FDEE3FL0GDC26273

Lot 1	Puppy Kennels
Lot 2	Metal Rack and Spray Tank
Lot 3	Cat Cages
Lot 4	Floor Panels/Cages
Lot 5	Assorted Kennels
Lot 6	Dog Box
Lot 7	Dog Box
Lot 8	Black Tool Box
Lot 9	Silver Tool Box
Lot 10	Camper Shell
Lot 11	Portable Fuel Tank
Lot 12	Metal Lockers
Lot 13	Camper Shell
Lot 14	AC Unit X 2
Lot 15	Camper AC unit X 2
Lot 16	Parking Lot Bump Stops
Lot 17	Portable Metal Steps
Lot 18	Dog Box
Lot 19	Dog Box
Lot 20	Aluminum Boat
Lot 21	Aluminum Boat
Lot 22	Electric Lights X 12
Lot 23	Pallet of assorted metal
Lot 24	Incinerator
L-1	Portable Generator
L-2	Portable Generator
L-3	Conex Trailer
L-4	Conex Trailer
L-5	Ovan Generator
L-6	Portable Generator
L-7	Portable Generator
L-8	Barricade Trailer
L-9	Barricade Trailer
L-10	8X20 Utility Trailer
L-11	Air Compressor Tank Filler
L-12	Portable Shower Unit
L-13	Portable Shower Unit
L-16	1990 International 4900 VIN 323901
L-21	Portable AC Trailer
L-22	Portable AC Trailer
L-27	Portable AC Trailer (Handwritten on bid sheet)

L-29	Utility Trailer
L-30	Four Wheel Trailer
L-31	Four Wheel Trailer
L-32	Four Wheel Trailer
L-33	Four Wheel Trailer
L-34	Portable Cooler Unit
L-36	Flat Bed Trailer
L-37	Potable Water Trailer
L-38	Potable Water Trailer
L-40	Portable AC Unit
L-41	Portable AC Unit
L-42	Portable AC Unit
L-43	Portable AC Unit
L-45	Hot Water Machine
L-46	Hyster Electric Fork Truck
L-47	Four Compartment Storage Unit
L-48	Four Compartment Storage Unit
L-49	Portable Kitchen Unit
L-50	Air Compressor Unit
L-51	Tent
L-52	Tent
L-53	Tent
L-54	Tent
L-55	Portable Pressure Washer
L-56	Portable Pressure Washer
L-57	Hose Reel
L-58	Two AC Units & Portable Generator
L-59	Three Battery Backups
L-60	Enclosed Trailer
L-61	Jet Ski Trailer
L-62	Ice Machine
L-63	Canoe
L-64	Canoe
L-65	Assorted Boxes
L-66	Lawn Mower
L-67	Portable Generator
L-68	Wood Desk
L-69	Fuel Tank
L-70	2004 Ford F-550 VIN 47436
L-71	Portable Cooler
L-72	Portable Cooler

L-73	Portable Cooler
L-74	Donald Dowless
L-75	Portable Generator
L-76	2005 Thomas Bus VIN 53270
L-77	Four Compartment Storage Unit
L-78	Connex Box
L-79	Storage Unit
L-80	Portable Shower Unit
L-81	Low Boy Trailer
L-82	1988 Ford F800 VIN 01370
L-83	Assorted Electrical Boxes
L-84	2001 Chevrolet Van VIN 30833
L-85	1998 Ford Wrecker VIN 09157
L-86	Portable Shower Unit
L-87	Kawasaki Mule UTV
L-88	Space and Water Heater

SCHEDULE A (CONT'D)

VEHICLES TO BE SOLD: COLUMBUS COUNTY FLEET SERVICES

	VEH. # VEH. VIN. YEAR MAKE MODEL							
	V 🛶 I I. 77		YEAR	MAKE	MODEL			
	500				·			
1	506	1FTNF21598EE39898	2008	FORD	F-250	TRUCK		
						·		
2	508	1FDJF37Y4GNA87944	1986	FORD	E-350	DUMP TRUCK		
			<u> </u>					
3	502	1FTYR14U6WPA16716	1998	FORD	RANGER			
					NINGER	TRUCK		
4	610							
		1FMPU16506LA55711HI	DUUEE	A (CONT'		SUV		
5	660	2C4RDGRG8CR385347	2012	DODGE	CARAVAN	VAN		
_				· · · · · ·				
6	312	3C4PDCAB3FT518250	2015	DODGE	JOURNEY	suv —		
7	308	1FTRF1229FNB16589	2005	FORD	F-150	TRUCK		
					1-150			
8	655	1J8FT4707D256422	2007					
			2007	JEEP	COMPASS	SUV		
	450							
9	458	1FTYR10C2YTA82672	2000	FORD	RANGER	TRUCK		
						· · · · · · · · · · · · · · · · · · ·		
10	658	2G1WB58KX89260701	2008	CHEVY	IMPALA	CAR		
			 					

7	J69	LV0855A165069 19	94 JOHN E	DEER 855	TRACTOR	
16	758	1FTRF12288KD17941	2008	FORD	F-150	TRUCK
15	607	1FTSS34L16HA47203	2005	FORD	E-350	VAN
14	661	2C4RDGBG0GR324628	2016	DODGE	CARAVAN	VAN
13	659	5TDZK23C295239160	2009	TOYOTA	CAMERY	CAR
12	503	1FTNF21555EA61302	2005	FORD	F-250	TRUCK

Agency Head Signature:

Date Prepare / Submitted to	
Admin:	

September 9, 2024 Date Received in Admin:

Budget Code			EXPENDITURES	Requested
Fund	Dept	Category	Classification	Increase or (Decrease)
10	4310	550000	CAPITAL OUTLAY	\$65,735
				+
				4

		Total Net Expense	\$65,735

Budget Code			REVENUES			Requested	
Fund	Dept	Category		Classification		Increase or (Decrease)	
10	3431	489000	MISCELLANEOUS	S REVENUE - SHERI	FF		
]	1		Total Net Revenue		\$65,735	
	This budget revision has been approved by the Columbus County Finance Office:						
	This budget revision has been approved by the Columbus County County Manager:						
XXX	This budget revision	on has been app	proved by the Board of Co	olumbus County Commission	oners on:		

Signature

Date

Explanation of Increase or Decrease:

SHERIFF OFFICE PROCEEDS FROM THE AUGUST 28TH AUCTION TO PURCHASE AND OUTFIT A NEW VEHICLE

Agenda Item #12: <u>EMERGENCY SERVICES – APPROVAL OF THE NC SHELTER GRANT AND</u> <u>ASSOCIATED BUDGET AMENDMENT:</u>

Emergency Services Director David Ransom requested approval of the Shelter Grant for \$375,000 that will allow the funding to install automatic transfer switches to (4) of the county's emergency school shelter locations. There is no county match on these funds.

MOTION:

Commissioner Watts made a motion to approve, seconded by Commissioner Featherson. The motion unanimously passed.

COLUMBUS COUNTY, NORTH CAROLINA

Ordinance making appropriations to the Columbus County Emergency

Management 2023 Local Emergency Shelter Capacity Grant (LESCG) Fund

for the Fiscal Year beginning July 1, 2024

BE IT ORDAINED by the Board of Commissioners of Columbus County, North Carolina as follows:

Section 1: The following amounts are hereby made to the Columbus County Emergency Management 2023 Local Emergency Shelter Capacity Grant (LESCG) Fund pursuant to G.S. 159 -13.2 for the fiscal year beginning July 1, 2024.

Sou	rce of Revenue		
	55-3364-432330	GRANT FUNDS	\$ 375,000.00
Tot	al Estimated Reven	\$ 375,000.00	
Pro	ject Appropriations		
	55-4361-519001	CONTRACTED SERVICES	\$ 375,000.00
Tot	al Project Appropr	iations	\$ 375,000.00

Section 2: The project undertaken pursuant to this ordinance is in accordance with the Recommended Budget and any changes made during the County Commissioners' budget work sessions.

Section 3: The Finance Director is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to satisfy all applicable regulations. The terms of any financing agreement also shall be met.

Section 4: The County desires to expend its own funds for the purpose of paying certain costs of various projects, for which expenditures the County reasonably expects to reimburse itself from the proceeds of debt to be incurred by the County.

Section 5: All expenditures relating to obtaining any bond referendum and or installment purchase will be reimbursed from bond proceeds and installment purchase proceeds in accordance with the requirements of the United States Treasury Regulations Section 1.150 -2.

Section 6: This declaration of official intent is made pursuant to Section 1.150-2 of the Treasury Regulations to expressly declare the official intent of the County to reimburse itself from the proceeds of debt to be hereinafter incurred by the County for certain expenditures paid by the County on or after the date which is sixty (60) days prior to the date hereof.

Section 7: The County intends to seek Federal, State, and/or other grant funding to reduce the amount of loan proceeds. The adoption of this ordinance authorizes the County Manager and/or his representative to apply for and accept such funding if awarded.

Within five days hereof, copies of this ordinance shall be filed with the finance office in Columbus County, and with the Clerk to the Board of Commissioners of Columbus County. Copies of the Project Ordinance shall be made available to the Budget Officer, the Project Manager, and the Finance Officer for direction in carrying out this project.

This Project shall become effective on September 16, 2024. ADOPTED, this 16th day of September, 2024.

Ricky Bullard, Chairman Columbus County Board of Commissioners

Jana Nealey, Clerk to the Board

Agenda Item #13: <u>EMERGENCY SERVICES – APPROVAL OF CHANGE ORDER #1 FOR THE 911</u> <u>CENTER BUILDING PROJECT:</u>

Emergency Services Director David Ransom requested approval of change order #1 which will reschedule the start date of the 911 Center Building Project, due to the automatic transfer switch, generator, and electrical gear production time frames do not fit within the current stated 365-day contract duration because of supply and availability changing the start date to September 19th, 2024.

MOTION:

Commissioner Featherson made a motion to approve, seconded by Vice Chairman Byrd. The motion unanimously passed.

Docusign Envelope ID: 7D910E99-9BBE-4E49-A529-668DAD131EF6

Change Order

PROJECT : <i>(Name and address)</i> Columbus Cty 911 Ctr 131 W. Webster Street Whiteville, North Carolina 28472	CONTRACT INFORMATION: Contract For: Columbus Cty 911 Ctr Date: 7/18/2024	CHANGE ORDER INFORMATION: Change Order Number: 001 Date: 8/23/2024
OWNER: <i>(Name and address)</i>	ARCHITECT: (Name and address)	CONTRACTOR: (Name and address)
Columbus County	Coastal Architecture	Thomas Construction Group LLC
127 West Webster Street	4206 Bridges Street, Suite C	1022 Ashes Drive Suite 200
Whiteville, North Carolina 28472	Morehead City, North Carolina 28557	Wilmington, North Carolina 28405

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

AIA Change Order #1 hereby extends the contract duration by 26 calendar days to allow procurement and delivery of the Automatic Transfer Switch. Please note, this extension is approximate as based on current available information and does not exclude Thomas Construction Group from additional time extensions at a later date, should procurement time extend due to reasons outside our direct control.

Date summary as follows:

- NTP issued 9/9/24
- Contractual Start Date: September 19th, 2024
- Original Duration: 365 Calendar Days
- Current Contractual Completion Date: September 19th, 2025
- Expected Additional Time for ATS Procurement: 26 Days

-Revised Contractual Completion Date: October 15th, 2025

Docusign Envelope ID: 7D910E99-9BBE-4E49-A529-668DAD131EF6

●AIA Document G701[™] - 2017 Change Order

	CONTRACT INFORMATION:	CHANGE ORDER INFORMATION:
Columbus Cty 911 Ctr	Contract For: Columbus Cty 911 Ctr	Change Order Number: 001
131 W. Webster Street	Date: 7/18/2024	Date: 8/23/2024
Whiteville, North Carolina 28472		
OWNER: (Name and address)	ARCHITECT: (Name and address)	CONTRACTOR: (Name and address)
Columbus County	Coastal Architecture	Thomas Construction Group LLC
127 West Webster Street	4206 Bridges Street, Suite C	1022 Ashes Drive Suite 200
Whiteville, North Carolina 28472	Morehead City, North Carolina 28557	Wilmington, North Carolina 28405
he original Contract Sum was		\$ 3,184,000.0
he net change by previously authorized	Change Orders	\$ 0.0
he Contract Sum prior to this Change C		\$ 3,184,000.0
he Contract Sum will would be changed he new Contract Sum including this Cha	by this Change Order in the amount of	\$ 0.0
he Contract Time will be increased by 2 he new date Substantial Completion wil	6 days	\$ 3,184,000.0
hat have been authorized by Constructio	ide adjustments to the Contract Sum or Guarai in Change Directive until the cost and time havi ir is executed to supersede the Construction Ci	e been agreed upon by both the Owner and
ontractor, in which case a Change Orde		
	ARCHITECT, CONTRACTOR AND OWN	NER.
OT VALID UNTIL SIGNED BY THE	ARCHITECT, CONTRACTOR AND OWN	NER. Columbus County
OT VALID UNTIL SIGNED BY THE Coastal Architecture	Thomas Construction Group LLC	Columbus County
OT VALID UNTIL SIGNED BY THE coastal Architecture RCHITECT (Firm name)	Thomas Construction Group LLC	Columbus County
OT VALID UNTIL SIGNED BY THE Coastal Architecture ARCHITECT (Firm name)	Thomas Construction Group LLC CONTRACTOR (Firm name) Michael Brisson SIGNATURE	Columbus County OWNER (Firm Name) SIGNATURE
OT VALID UNTIL SIGNED BY THE Coastal Architecture	Thomas Construction Group LLC CONTRACTOR (Firm name) Michael Brisson	Columbus County OWNER (Firm Name) SIGNATURE
OT VALID UNTIL SIGNED BY THE coastal Architecture IRCHITECT (Firm name)	Thomas Construction Group LLC CONTRACTOR (Firm name) Michael Brisson SIGNATURE	Columbus County OWNER (Firm Name) SIGNATURE

Agenda Item #14:HEALTH SERVICES – APPROVAL OF THE BAD DEBT WRITE-OFF FOR FY2024:Health Services Director Kim Smith requested approval of the bad debt write off for FY 2024.

MOTION:

Commissioner Watts made a motion to approve, seconded by Commissioner Featherson. The motion unanimously passed.

PROGRAM	July 2012 June 2013	July 2013 June 2014	July 2014 June 2015	July 2015 June 2016	July 2016 June 2017	July 2017 June 2018	July 2018 June 2019	July 2019 June 2020	July 2020 June 2021
Bad Debt Write-Off	5015.88	9956.14	4922.97	4001.76	3954.12	1714.85	1681.74	3620.53	1,803.82
Debt Set- Off	2106.10	4725.57	2282.17	3274.05	3258.25	2320.99	3141.66	4265.72	2,448.34

PROGRAM	July 2021 June 2022	July 2022 June 2023	July 2023 June 2024			
Bad Debt Write-Off Self-Pay	2804.66	4693.54	3824.38			
Debt Set- Off (Recoupment)	2407.20	3878.18	4222.21			
Bad Debt Write-Off Medicaid, Private Insurance	12,954.38	31,208.30				

Agenda Item #15: <u>HEALTH SERVICES – APPROVAL OF THE CONTRACT FOR A NUTRITIONIST</u> FROM NUTRITION PLUS TO ASSIST WITH THE WIC PROGRAM:

Health Services Director Kim Smith requested approval of the contract for a Nutritionist in the amount \$50,000. This contract is from Nutrition Plus and will assist with staffing in the WIC Program. The contract is 95% federally funded and 5% local funds.

MOTION:

Commissioner Smith made a motion to approve, seconded by Commissioner Floyd. The motion unanimously passed.

THE FULL CONTRACT IS HOUSED IN THE CLERK'S OFFICE

Agenda Item #16: <u>DEPARTMENT OF AGING – APPROVAL OF THE SCIF ALLOCATION AND</u> <u>GRANT PROJECT ORDINANCE FOR THE TABOR CITY SENIOR CENTER PROJECT:</u> Department

of Aging Director Kristie Massey requested approval of the SCIF allocation in the amount of \$550,000 and the associated project ordinance for the Tabor City Senior Center Project.

MOTION:

Commissioner Featherson made a motion to approve, seconded by Commissioner Watts. The motion unanimously passed.

Bad Debt Write-Off Debt Set-Off

COLUMBUS COUNTY, NORTH CAROLINA Ordinance making appropriations to the Columbus County Department of Aging Tabor City Senior Center Building SCIF Grant 20168-01 for the Fiscal Year beginning July 1, 2024

BE IT ORDAINED by the Board of Commissioners of Columbus County, North Carolina as follows:

Section 1: The following amounts are hereby made to the Columbus County Department of Aging Tabor City Senior Center Building SCIF Grant 20168-01 Fund pursuant to G.S. 159 -13.2 for the fiscal year beginning Juty 1, 2024.

23-3650-498094 SCIF GRANT 20168-01	\$	550,000.0
Total Estimated Revenues	\$	550,000.0
Project Appropriations	AND DESCRIPTION OF REAL PROPERTY AND DESCRIPTION OF REAL PROPERTY AND	
23-9978-557000 LAND ACQUISTION	\$	50,000.0
23-9978-557000 LAND ACQUISTION 23-9978-524000 CONSTRUCTION	\$	50,000.0 500,000.0

Section 2: The project undertaken pursuant to this ordinance is in accordance with the Recommended Budget and any changes made during the County Commissioners' budget work sessions.

Section 3: The Finance Director is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to satisfy all applicable regulations. The terms of any financing agreement also shall be met.

Section 4: The County desires to expend its own funds for the purpose of paying certain costs of various projects, for which expenditures the County reasonably expects to reimburse itself from the proceeds of debt to be incurred by the County.

Section 5: All expenditures relating to obtaining any bond referendum and or installment purchase will be reimbursed from bond proceeds and installment purchase proceeds in accordance with the requirements of the United States Treasury Regulations Section 1.150 -2.

Section 6: This declaration of official intent is made pursuant to Section 1.150-2 of the Treasury Regulations to expressly declare the official intent of the County to reimburse itself from the proceeds of debt to be hereinafter incurred by the County for certain expenditures paid by the County on or after the date which is sixty (60) days prior to the date hereof.

Section 7: The County intends to seek Federal, State, and/or other grant funding to reduce the amount of loan proceeds. The adoption of this ordinance authorizes the County Manager and/or his representative to apply for and accept such funding if awarded.

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Section 8: This project ordinance shall be entered in the minutes of the Board of Commissioners of Columbus County. Within five days hereof, copies of this ordinance shall be filed with the finance office in Columbus County, and with the Clerk to the Board of Commissioners of Columbus County. Copies of the Project Ordinance shall be made available to the Budget Officer, the Project Manager, and the Finance Officer for direction in carrying out this project.

This Project shall become effective on September 16, 2024. ADOPTED, this 16th day of September, 2024

> Ricky Bullard, Chairman Columbus County Board of Commissioners

Jana Nealey, Clerk to the Board

Agenda Item #17: <u>OPIOID SETTLEMENT – APPROVAL TO CONTINUE AS A PARTICIPANT IN</u>

LITIGATION: Attorney Amanda Prince requested approval to continue as a participant in the Tyco and BASF as it pertains to the Opioid Settlement.

MOTION:

Commissioner Byrd made a motion to approve, seconded by Commissioner Featherson. The motion unanimously passed.

Agenda Item #18: <u>ECONOMIC DEVELOPMENT / PLANNING DEPARTMENT – APPROVAL TO</u> ESTABLISH A PUBLIC HEARING ON THE EXPANSION OF THE GRAGG TRACT PLANNED

<u>UNIT DEVELOPMENT ZONING DISTRICT</u>: EDC / Planning Department Director Gary Lanier requested approval to establish a public hearing on October 7th, 2024 at 6:30 P.M. or as soon as can be heard regarding the expansion of the Gragg Tract Planned Unit Development Zoning District

MOTION:

Commissioner Floyd made a motion to approve, seconded by Commissioner Coleman. The motion unanimously passed.



Agenda Item #19: <u>ECONOMIC DEVELOPMENT / PLANNING – APPROVAL OF INTERLOCAL</u> <u>AGREEMENT BETWEEN BRUNSWICK COUNTY AND COLUMBUS COUNTY FOR SEWER</u> SERVICES PROVIDED BY BRUNSWICK COUNTY TO A PORTION OF COLUMBUS COUNTY:

Economic Development / Planning Director requested approval of the Interlocal Agreement regarding sewer services provided by Brunswick County to a portion of Columbus County.

MOTION:

Vice Chairman Byrd made a motion to approve, seconded by Commissioner Coleman. The motion unanimously passed.

THE FULL INTERLOCAL AGREMENT IS HOUSED IN THE CLERK'S OFFICE

Agenda Item #20: <u>ECONOMIC DEVELOPMENT / PLANNING – APPROVAL OF AMENDMENT TO</u> <u>PLANNED DEVELOPMENT ZONING DISTRICTS LANGUAGE:</u> Economic Development / Planning Director requested approval of the amended Planned Unit Development Language to include the Board of Commissioners approval for major amendments to the Planned Unit Developments

MOTION:

Vice Chairman Coleman made a motion to approve, seconded by Commissioner Featherson. The motion unanimously passed.

- 2) There is no violation of the PD master plan map or any provision or condition of the PD district in any previous phase; and
- 3) When a development contains common areas, owners' association documents have been prepared and reviewed, and are ready for recordation, or have been recorded, with the Register of Deeds in Columbus County.

4. Amendments to Approved Planned Development Master Plan Map or the Statement of Intent and Development Standards

Amendments or modifications to a planned development master plan map or to the statement of intent and development standards shall be considered in accordance with the standards in Article 10, Section 3, Planned Development.

- a. Amendments: Amendments to existing PUDs are classified into two categories Minor and Major as defined below.
- b. Minor Amendments: Minor amendments to existing PUD's include:
 - i. No change to overall density
 - ii. Reconfiguration of internal layout without modifications to perimeter buffers, access points, or open spaces.
 - iii. Reassignment of roadway cross sections within the PUD with cross sections previously approved within the PUD.

Minor amendments may be approved by staff after review by all applicable departments. Staff may elevate a minor amendment to a major amendment if they believe it does not comply with the conditions outlined above.

c. Major Amendments: Major amendments include any items which do not qualify as minor amendments. Major amendments must be reviewed by staff and presented to the planning board for recommendation and Board of Commissioners for approval.

Amendments shall include a clear and concise summary of the items proposed to be amended, as well as a full copy of the PUD text included the proposed amended sections. Any items affecting site plan or other previously approved exhibits within the PUD shall include updated exhibits.

APPROVED Columbus Court · Board Of Countrissioners on 08/15/2022 Rola William Clerk & Emra

Agenda Item #21: <u>ECONOMIC DEVELOPMENT / PLANNING – APPROVAL TO ESTABLISH A</u> <u>PUBLIC HEARING REGARDING AN ORDINANCE SETTING RESTRICTIONS ON STORES THAT</u> <u>SELL VAPE PRODUCTS:</u>

Economic Development / Planning Director requested approval to establish a public hearing on October 7th, 2024 at 6:30 P.M. or as soon as can be heard regarding an ordinance setting restrictions on stores that see vape products.

MOTION:

Vice Chairman Coleman made a motion to approve, seconded by Commissioner Floyd. The motion unanimously passed

Agenda Item #22: <u>DSS UPDATE:</u> Department of Social Services Director Dwella Hall gave the Department Update for August 2024

Monthly Administrative Update

For August, 2024

September 16th, 2024 Meeting

In the Month of August, we experienced our first hurricane of the season, which required shelters to be fully activated. As DSS is deemed the lead agency, we have the responsibility for insuring full coverage for all shelters and coverage at the EOC. We were fortunate that hurricane Debby was not as severe as it could have been. The DSS staff was available to assist our citizens without incident along with other county agencies. We were very fortunate as a County that we didn't have many families in the shelters.

After the storm, the State provided to all 100 County DSS agencies a live Shelter Training. Overall, the training provided guidance and it covered the general responsibilities of a DSS agency. Prior to the storm, I reached out to Red Cross for training as well. They were extremely helpful and provided me with a self-pace training for my staff. We are also looking at conducting a simulation training on site at one of our local shelters in the near future. This experience has helped our agency grow and understand the high demands that is required of our County employee's.

I would like to thank all the County agencies and County Commissioners for their tireless efforts in assisting DSS as we truly feel we all worked together and was able to assist the citizens of this County through a crisis. I would also like to thank my staff. They knew the task and was able to fall into place without hesitation and for that, I want to say Thank you to the entire DSS staff.

Congratulations to the Medicaid staff. They have gone through their REDA audit and they have met and exceeded the goals of the State Mandated performance measures. This is not an easy task as these workers are averaging between 1,000-1,300 cases each.

August is recognized as National Child Support month. I want to say Thank you my Child Support Team for all that they do!

The remainder of the month I attended a few of my committee meetings such as Columbus County Transportation, and Smart Start.

I also had a virtual meeting with my Regional Director Ms. Tammy Schrenker. She is a great support and provides me with updated information to share with my staff. This month she provided information for Child Support, Medicaid, Program Integrity and Child Welfare.

Respectfully Submitted,

Dwella M. Hall Interim Director

August 2024 Human Services

Adult Services (APS)

APS Reports Accepted: 11 County Wards: 25 Number of Payee Cases: 11 Adults Served APS: 1

Children's Protective Services (CPS)

Reports Accepted: 23 Reports Screened out: 17 Families Receiving In-Home Services: 28 Children Served: 70 Contacts with Families Monthly: 274 Assessments: 21

Foster Care

Foster Children in Foster Homes: 73 Children Placed Outside County: 32 Agency Adoptions: 0 Pending Adoptions: 11 Total Foster Homes Licensed: 7 Total Children in Foster Care: 81

Work First Employment (TANF)

Applications Taken: 25 Applications Approved: 9 Individuals Receiving Benefits: 170 Entered Employments: 1 Number in Non-Paid Work Experience: 0

<u>August 2024</u> <u>Human Services (continued)</u>

Program Integrity

Collections for Fraud: \$6,424.95 New Referrals: 4 Cases Established: 0

Day Care

Children Receiving Day Care Assistance: Not Available Children on the Waiting List: 0 Amount Spent on Day Care Services: \$ Not Available

<u>August 2024</u> <u>Economic Services</u>

Food & Nutrition

Applications Taken: 181 Applications Approved: 193 Active Cases: 5,902 Benefits Issued: \$1,953,158.00 Participants Served: 11,879

Adult Medicaid

Applications Taken: 104 Redeterminations: 226 Applications Processed: 185 Total Medicaid Cases: 15,863 Total Individuals Receiving: 21,136

Medicaid Transportation (NEMT)

Number of Medicaid Transportation Trips: 923 Amount Requested for Reimbursement: \$28,945.89

Family & Children's Medicaid

Applications Taken: 234 Applications Processed: 387 Redeterminations: 442

Child Support

Absent Parents Located: 41 Orders Enforced: 1,083 Active Cases: 3,095 Collections: \$398,671.00

HUMAN SERVICES BOARD REPORT

Dwella M. Hall, Program Manager-Interim Director

Vacancies/Updates/News for August, 2024

Intake/Investigation/Assessment:

The Intake/Investigation/Assessment Unit continues to be fully staffed. This Unit continues to receive referrals involving substance abuse, domestic violence, and mental health issues, among other things.

The after-hours unit continues to assist the Foster Care unit with after hours' home visits. The After Hours Worker also completes all courtesies from other counties, occasional follow up contacts for the In Home Services unit as well as completing CPS and APS intake referrals and responding accordingly. As the school year has begun, our Juvenile Court Judge met with us to address truancy concerns to help bring awareness and to implement strategies to assist families. Monthly CCPT (Community Child Protection Team) meeting are held as well as attending the monthly MDT (Multi-Disciplinary Team) meeting at the local Child Advocacy Center.

In-Home Services:

I H S unit continues to be fully staffed, with one worker out on maternity leave. Currently, our unit is in great shape with a case load average of 27 -30 open I H S cases at this times, which should be manageable by our staff of 4 SW's. We are still housing three Foster Care cases, as they continue to decrease. I H S Supervisor participates in Child and Family Team Meetings, accompanied staff when needed to home visits as well as attend court proceedings.

Foster Care/Permanency Planning:

The Foster Care Unit is comprised of seven positions, with three of those positions remaining frozen. Currently there are 81 children in our foster care program, with 32 of those children being placed outside of Columbus County. The unit continues to ensure that all of the children's needs and safety are being met, while simultaneously working with community partners, parents, caretakers, foster parents, and the judicial system to seek permanency for each child.

Over the last month, the agency lost custody of three children while gaining custody of five others. The unit is anticipated to continue seeing an increase in cases in the near future due to the recent start of the school year.

Transitional Unit:

The Transitional Unit currently has one vacant position. This unit continues to work caseloads while assisting the other Child Welfare Units as needed, particularly in the areas of courtesy requests from other counties, assisting with supervising visits and transporting children in custody. This Unit continues to assist particularly in the area of making monthly contacts with the children in foster care and assisting in finding placement when disruption occurs. Foster Home Licensing continues to work on completing more licensures.

Adult Services:

The Adult Services Unit has one vacant SW position; we continue to provide all state mandated services. Adult Services continues to serve the citizens of Columbus County ages 18 and above. The aging population is increasing along with their individual needs due to adults living longer, so has the complexity of caring for our seniors. We continue to do our best to assist them in every way we can, in cooperation with other departments in the county and other agencies who accept our referrals.

Work First Employment:

This Unit continues to be fully staffed. The unit is open for in-person applications, telephone interviews continue for Work First applications, recertification's, short-term services and benefits. Certain necessary application documentation can be mailed to individuals that wish to apply and when received back the worker can conduct telephone interviews to complete that application. Workers are able to conduct home visits to complete the interview process when necessary. Some application information is also being provided for pick-up in the foyer area of the agency. Workers are encouraged to make telephone contacts with clients at least every two weeks to offer support and resources to clients and to encourage program participation. The agency continues to have monthly meetings with the state reps by conference calls. The Regional Economic Consultant conducted a team's meeting this month.

Child Day Care:

The Child Day Care Unit continues to be fully staffed. Day Care slots within local day cares are limited at this time and many day cares are continuing to have a waiting list. The agency has eliminated the waiting list and able to continue to serve the public. Supervisor continues to ensure case transfers are received properly and sent in a timely manner. The

unit is open for in-person applications and telephone interviews, and staff continue to complete Day Care applications and recertification's.

Program Integrity:

Program Integrity continues to be fully staffed. Repayment agreements are being collected. Staff continue to work towards cleaning up the backlog, establishing cases and repayment agreements.

Economic Services Narrative

Darlene Jenkins-Parks, Income Maintenance Administrator

Vacancies/Updates for August 2024

Income Maintenance Administrator Highlights of the Month:

Congratulations! To all the Medicaid staff for staying on point or above! This is not an easy task to accomplish!

All Medicaid units continue the Recipient Eligibility Determination Audit (REDA) process. This process will continue monthly until the final performance report review period in March 2025. Each month, the DHHS Auditor will randomly select 10 Active eligibility and 10 Negative eligibility cases with action taken on during the previous month. Example: cases audited in July action was completed on case in June. All error cases must be corrected. At the end of each month we have a Quality Assurance County Director Consultation call with the auditor. During this call; we are presented our performance results for the REDA audit findings for the sample month just completed. On August 14, 2024, during our Consultation call for sample month 5/2024. There are several areas measured as listed; Accuracy Rates, Error Trends, Recommendations, Areas for Improvements, and Pro-active measures to be implemented to meet all three Accuracy Rate Standards for the County Audit project are discussed. Included below is the Accuracy rates for the May 2024 sample month.

Accuracy Rates:

- Active Eligibility Rate: 100% (Goal 96%) 10 active cases reviewed with 0 errors
- Negative Eligibility Rate: 90 % (Goal 96.8%)
 10 negative cases reviewed 1 eligibility error
- Combined Active & Negative Internal Control Rate: 95% (Goal 90%) 20 cases reviewed with 1 internal control error

In **recognition of August being National Child Support month**; the department all wore their matching t-shirts, enjoyed a few snacks and a picture was taken of them together; then it was shared on the county Facebook page.

Economic Programs:

<u>FNS Intake/Processing</u>: This unit consist of (6) caseworkers with (2) two frozen vacant positions.

These applications are continuing to come in steady. We have been experiencing some slowness issues with the computer system that our IT has been working hard to resolve. There has been challenges within NCFAST system on expedited FNS cases and attaching evidence; NCFAST is aware of this issue and currently working to implement a plan to fix these issues. This has an impact on our timeliness.

<u>FNS Review:</u> We are happy to announce that on August 21st; Tonya Nobles began her journey as the units new leadworker filling the vacant position. The unit now has an additional vacancy to fill. This unit currently has (6) caseworkers handling a caseload of (9) review workers. The month of August they completed 412 timely & untimely re-certifications and an additional 79 late re-certifications.

F&C Medicaid Intake/Processing and Energy Unit: This unit is currently fully staffed with (5) caseworkers. The supervisor implemented a new procedure for logging the energy applications to be completed for better accountability and distribution of these applications. The CIP energy applications are currently keeping staff busy and the unit is trying to prepare themselves for the approaching high volume season. Staff continue to *meet the F&C Medicaid application processing timeliness requirements. The unit supervisor continues to* encourage her team to slow down for accuracy and they're seeing improvements.

<u>F&C Medicaid Review Unit</u>. This month the (2) frozen vacant caseloads were distributed among the (7) caseworkers so that these cases could be worked and reports completed. Implementation of these changes resulted a total caseload of 1000 to 1300 per worker. The addition in these caseloads could possibly increase the opportunity of more internal and/or eligibility errors. It will be hard to meet the timeliness deadlines on completion of reviews and the massive amount of reports.

<u>Adult Medicaid Intake/Processing Unit:</u> The Adult intake/processing unit consist of (7) fully trained IMC II's and (1) vacant position. This unit is back-up for the F&C Medicaid intake/processing and Energy unit if they need assistance.

<u>Adult Medicaid Review Unit</u>: The Adult Medicaid review unit is fully staffed with (7) caseworkers. They completed 237 recertification's the month of August. Since the implementation of Medicaid Extension the Adult & the Family and Children Medicaid units have to work closely together to ensure that during review if beneficiary is no longer for current or any benefits in their program that the beneficiary is evaluated for all benefits in all Medicaid programs. This requires that both units' complete budgets to compare and referrals if necessary. The review units for all programs complete at least 10 or reports monthly to ensure beneficiaries receive the correct benefits.

LTC/CAP/SA Unit: The LTC/CAP/SA unit consist of (3) IMC III staff and (1) frozen IMC III position.

These Income Maintenance Caseworkers complete intake/processing and the re-certifications' for all Long Term Care (LTC), Community Alternative Program (CAP), and Special Assistance (SA) programs. These programs can be complex and require attention to detail. The LTC program has a five year look back period and SA programs have a three year look back for transfer of assets. This is a requirement to ensure that applicants or their power of attorney have transferred assets to become eligible for Medicaid.

<u>Non-Emergency Medicaid Transportation (NEMT) Unit:</u> The NEMT unit is fully staffed with (2) workers. They continue to receive daily calls, new and updated assessments, scheduling for pickups from vendors, as well as billing for van and mileage. They have seen a decrease in transportation request with the implementation of the Tailored Plan effective July 1, 2024.

Interpreter: Our agency has (1) Spanish speaking interpreter. She assists with interpreting for all departments in the agency. She also intakes and process energy applications. In the event she is not available all the agency staff have excess to the NCDHHS Telephonic Interpreting Language Line with Propio.

Child Support:

Establishment unit: The Child Support Establishment unit has (1) new child support agent vacancy in addition to the (2) agent position frozen. This unit of (3) prepared 73 cases for court action in August. Child Support can't currently request court action until the defendant is at least \$300.00 behind in Child Support payments. The Establishment caseloads have seen a decline due to Medicaid policy is currently waived the requirement for Medicaid recipients to cooperate with Child Support. It is uncertain when or if this waiver will be changed.

Enforcement unit: The Child Support Establishment unit has (1) frozen vacancy. This unit has prepared 259 cases for court action the month of August. The staff have come together and are working great as a team assisting each other as needed, whether in court or the office setting.

Paralegal reports 216 Orders completed in August 2024.

Agenda Item #23: <u>FINANCE – APPROVAL TO CONVERT VACANT CSR POSITION TO</u> <u>ASSISTANT COLLECTIONS CENTER MANAGER POSITION:</u> Interim Finance Director Heather Woods requested approval to convert vacant CSR position to Assistant Collections Center Manager position.

MOTION:

Commissioner Watts made a motion to approve, seconded by Commissioner Smith. The motion unanimously passed.

ASSISTANT COLLECTIONS CENTER MANAGER

General Statement of Duties

Performs responsible supervisory and administrative work of an accounting nature, including billing and collecting utility, solid waste and tax accounts, along with receiving and records all county deposits into the accounting software. Performs responsible professional tasks in the general account work for the county.

Distinguishing Features of the Class

The employee in this class assists in supervising the County's utility, solid waste and tax customer services function which involves billing of utility and solid waste accounts and collection of utility, solid waste and tax accounts. Responsibilities include planning and directing the workflow of the office and supervision of employees responsible for establishing customer accounts, customer assistance, routine collection of accounts and recording of all county departmental deposits. The employee is responsible for utility billing based on meter readings from the field; ensuring the accuracy of all billings; resolving problem accounts; authorizing and posting adjustments to accounts; collection of delinquent accounts; and handling difficult customer service issues. The employee is responsible for collection of ad valorem taxes after billed by Tax Department. Work also involves assisting with the preparation of a variety of reports and records including customized reports upon request and other administrative responsibilities as assigned. Work requires considerable tact, firmness and courtesy. Work is performed under the direct supervision of the Collections Center Manager and is evaluated through frequent conference, review of reports and audits, and performance evaluations. The employee also performs a variety of professional accounting tasks in support of the finance operation of the County. Work is characterized by use automated systems to prepare financial reports, conduct financial analysis, make journal entries, reconcile bank statements and assist in other activities. Work is performed under the general supervision of the Finance Director and is evaluated through conferences, accuracy and completeness of records and reports, and by independent audit of financial records.

Duties and Responsibilities

Essential Duties and Tasks

Assists with planning and supervising utility and solid waste billing: ensuring bills are processed and sent on schedule; assigns new accounts in data bases including appropriate routes, updates rates when changes occur.

Assists customer with inquires, problems or complaints; investigates problem accounts; identifies the problem and documents any adjustments warranted; authorizes bill adjustments; prepares and sends refunds for over payments and tap fees when service is unavailable or

Assists with supervising customer service and accounts receivable employees; assigns duties and tasks to staff to meet standards for utility and tax customer service and accounting for fund; trains, orients and monitors employees in the performance of assigned duties; reviews work processes to ensure accuracy and efficiency; approves leave requests; provides input on hiring and disciplinary action

Provides customer service in time of high volume and to relieve staff; accept service application, establishes accounts, processes payments and enters into database; answers questions and resolves complaints and enters all county deposits into the accounting software Assists with creating and running a variety of routine and specialized reports related to

utility and solid waste billing and collections. Maintains delinquent utility accounts in the NC Debt Setoff Program. Assists with providing revenue projections and related information for Deut Seton Frogram. budget development. Assists with reviewing and reconciling assigned trial balance accounts on a monthly

basis; recording journal entries to correct any adjustments. Assist in the preparation of year-end journal entries and assist auditor with year-end

closing.

Additional Job Duties

ditional duties as assigned

- Knowledge, Skills and Abilities Thorough knowledge of the County's policies, procedures and practices regarding utility
- and solid waste billings and billing cycles. Working knowledge of principles and practices of modern governmental accounting. Working knowledge of modern supervisory principles and practices and of the county's personnel policies and procedures.
- Working knowledge of the utility and solid waste billing software applications and ability of operate hardware and software application to troubleshoot problems and to create
- specialized reports. Working knowledge of the accounting software to process and post departmental deposits and assorted journal entries
- Ability to direct and supervise the activities of customer service and accounts receivable personnel.
- Ability to understand and apply policies as they relate to the billing and collection functions of the county
- Ability to analyze and interpret financial data and to prepare accurate records and reports Ability to use a calculator and a computer for the maintenance of billing and other fiscal

records and to make arithmetic computations accurately and with reasonable speed. Ability to communicate effectively in oral and written forms.

Ability to establish and maintain effective working relationships with supervisors, employees, coworkers, public officials, customers and the general public Ability to deal with the public in a tactful, firm and effective manner

Physical Requirements

- Must be able to perform the basic life operational skills of stooping, kneeling, crouching, reaching, pushing, pulling, lifting, fingering, talking, hearing and repetitive motions. Must be able to perform light work, exerting up to 20 pounds of force occasionally and/or
- 10 pounds of force frequently and/or negligible amount of force frequently or constantly to lift, carry, push or otherwise move objects.

Must possess the visual acuity to prepare and analyze data and figures, perform accounting tasks and operate a computer terminal and do extensive reading.

Desirable Education and Experience

Graduation from an accredited college or university with an Associates' degree in business, accounting or related field and considerable experience in customer service billing and collection operation, accounting or a related field or an equivalent combination of education and experience.

Agenda Item #24: FINANCE – APPROVAL OF THE FINANCE REPORT FOR JULY 2024 AND

BUDGET AMENDMENT: Interim Finance Director Heather Woody requested approval of the Finance Report for July 2024 and Budget Amendment.

a. Finance Report July 2024

b. Budget Amendment - Audit Services

MOTION:

Commissioner Coleman made a motion to approve, seconded by Commissioner Smith. The motion unanimously passed.

COUNTY OF COLUMBUS FINANCIAL SUMMARY REPORT JULY 2024	Percent of Year Complete: 8.33%						
GENERAL FUND (Annual Operating Budget) REVENUES	FY 24/25 BUDGET	ACTUAL YTD TOTALS	BALANCE REMAINING	% COLLECTED YTD			
AD VALOREM TAXES	44,826,509	1,076,351	43,750,158	2.4%			
COURT	125,000		125,000	0.0%			
SALES TAX	14,255,878		14,255,878	0.0%			
TAX ADMINISTRATION REVENUES	37,675		37,675	0.0%			
NC JCPC PROGRAM - TEEN COURT	77,477	6,374	71,103	8.2%			
ELECTION FEES	150	-	150	0.0%			
REGISTER OF DEEDS	417,600	50,272	367.328	12.0%			
SHERIFF	1,696,239	100,656	1,595,583	5.9%			
DETENTION CENTER	615,000	-	615.000	0.0%			
EMERGENCY MANAGEMENT	251,166	-	251,166	0.0%			
FIRE DEPARTMENT REVENUES	34,000	1,355	32,645	0.0%			
INSPECTION	667,000	78,775	588,225	11.8%			
ANIMAL CONTROL	47,500	925	46.575	1.9%			
AIRPORT	E26 000	22.050	40,010	1.076			

Total General Fund Revenues	81,338,870	1,724,765	79,614,105	2.1%
FUND BALANCE APPROPRIATED	1,949,337		1,949,337	0.0%
TRANSFER FROM REVENUES	689,827	-	689,827	0.0%
INVESTMENT EARNINGS	-			0.0%
MISCELLANEOUS REVENUES	1,810,604	186,943	1,623,661	10.3%
LEASES-GASB 87	-		-	0.0%
RECREATION	45,825	6,462	39,363	14.1%
LIBRARY	167,037	13,101	153,936	7.8%
PUBLIC SCHOOLS	21,000		21,000	0.0%
VETERANS SERVICE	2,000		2,000	0.0%
SOCIAL SERVICE	7,996,435	82,500	7,913,935	1.0%
HEALTH DEPARTMENT	3,198,741	77,901	3,120,840	2.4%
DEPARTMENT OF AGING REVENUES	1,832,020	6,218	1,825,802	0.3%
SOIL CONSERVATION	32,350	445	31,905	1.4%
COOPERATIVE EXTENSION	3,000	145	2,855	4.8%
ECONOMIC DEVELOPMENT/PLANNING	13,500	3,090	10,410	22.9%
AIRPORT	526,000	33,253	492,747	6.3%
ANIMAL CONTROL	47,500	925	46,575	1.9%
INSPECTION	667,000	78,775	588,225	11.8%
FIRE DEPARTMENT REVENUES	34,000	1,355	32,645	0.0%

GENERAL FUND (Annual Operating Budget)	FY 24/25	ACTUAL YTD	BALANCE	% EXPENSED
PENDITURES	BUDGET	TOTALS	REMAINING	YTD
GOVERNING BODY	267,268	26,052	241,216	9.7%
ADMINISTRATION	592,008	35,688	556,320	6.0%
PERSONNEL	313,937	21,222	292,715	6.8%
FINANCE	764,639	61,376	703,263	8.0%
TAX DEPARTMENT	1,965,934	120,836	1,845,098	6.1%
LEGAL DEPARTMENT	441,718	50,048	391,670	11.3%
NC JCPC PROGRAM - TEEN COURT	77,477	5,726	71,752	7.4%
COURT FACILITIES	491,446	37,950	453,496	7.7%
ELECTIONS	638,810	53,454	585,356	8.4%
REGISTER OF DEEDS	556,607	33,417	523,190	6.0%
MANAGEMENT INFORMATION SYSTEM	607,619	66,170	541,449	10.9%
CENTRAL GARAGE	222,875	14,987	207,888	6.7%
NON-DEPARTMENTAL	1,764,921	1,240,393	524,528	70.3%
PUBLIC BUILDINGS - ALL OTHER	2,166,436	98,238	2,068,198	4.5%
SHERIFF'S DEPARTMENT	10,472,387	802,486	9,669,901	7.7%
LAW ENFORCEMENT CENTER	5,756,282	282,760	5,473,522	4.9%
EMS	31,000	2,500	28,500	8.1%
EMERGENCY SERVICES	957,734	157,616	800,118	16.5%
FIRE MARSHAL	210,216	5,343	204,873	2.5%
CORONER MEDICAL EXAMINER	30,000	· _ ·	30,000	0.0%
ANIMAL CONTROL	728,323	45,128	683,195	6.2%
FIRE & RESCUE	2,767,440	514,175	2,253,265	18.6%
NC 911 OPERATIONS	1,121,113	7,853	1,113,260	0.7%
AIRPORT	705,069	24,390	680,679	3.5%
INSPECTIONS	585,139	37,530	547,609	6.4%
ECONOMIC DEVELOPMENT/PLANNING	387,004	51,913	335,091	13.4%
COOPERATIVE EXTENSION	708,855	433	708,422	0.1%
SOIL CONSERVATION	351,593	30,618	320,975	8.7%
DEPARTMENT OF AGING	2,988,977	151,561	2,837,416	5.1%
HEALTH DEPARTMENT	6,344,973	362,681	5,982,292	5.7%
SOCIAL SERVICES ADMINISTRATION	10,468,704	716,548	9,752,156	6.8%
PUBLIC ASSISTANCE PROGRAMS	3,697,024	34,129	3,662,895	0.9%
VETERANS SERVICE OFFICER	178,450	13,949	164,501	7.8%
EDUCATION	17,056,693	1,990,976	15,065,717	11.7%
LIBRARY	1,578,087	163,081	1,415,006	10.3%
RECREATION	548,110	29.768	518,342	5.4%

GENERAL FUND (Annual Operating Budget) EXPENDITURES CONTINUED	FY 24/25 BUDGET	ACTUAL YTD TOTALS	BALANCE REMAINING	% EXPENSED YTD
SPECIAL APPROPRIATIONS	687,704	15,018	672,686	2.2%
TRANSFER TO	2,106,298	-	2,106,298	0.0%
Total General Fund Expenditures	81,338,870	7,306,011	74,032,859	9.0%
Total Revenue over/(under) Expenditures	-	(5,581,246)		
COURTHOUSE RENOVATION PROJECT REVENUES	FY 24/25 BUDGET	YTD TOTALS	BALANCE REMAINING	% Collected YTD
COURTHOUSE CAP PROJ REVENUES	7,917,194	58	(279,690)	104%
EXPENDITURES PRIOR YEAR EXPENDITURES	7,917,194	7,631,247	285,947	96%
COURTHOUSE CAP PROJ EXPENDITURES	7,917,194	-		
	7,917,194	7,631,247	285,947	96%
		elisten szokersite		AND AND AND
HUD SECTION 8 RENTAL ASSISTANCE	FY 24/25 BUDGET	YTD TOTALS	BALANCE REMAINING	% Collected YTD
ANNUAL CONTRA EARNED	1,518,500	1,071,231	447,269 \$	0.71
OTHER REVENUES	344,400	-	344,400 \$	-
REVENUES	2,295,193	206,202	791,669	9%
EXPENDITURES	2,295,193	187,309	2,107,884	8%
TRANSPORTATION	FY 24/25	YTD	BALANCE	% Collected
REVENUES	BUDGET 1,660,355	TOTALS	REMAINING	YTD
REVENUES	1,660,355	-	1,660,355	0%
EXPENDITURES	1,660,355	12,762	1,647,593	1%
		C. C. C. C. C. C. C.		SAMERANDA A STO
DEBT SERVICE			a manager She was a straight and	and and any some of
DEDT SERVICE	FY 24/25	YTD	BALANCE	% Collect
	BUDGET	YTD TOTALS	REMAINING	YTD
				YTD
EVENUES KPENDITURES	BUDGET		REMAINING	0%
<u>EVENUES</u> (PENDITURES	BUDGET 4,750,651	TOTALS -	REMAINING 4,750,651	9%
EVENUES (PENDITURES WATER DISTRICTS I-V	BUDGET 4,750,651 4,750,651 FY 24/25	TOTALS - 120,164 YTD	REMAINING 4,750,651	YTD 0% 3%
EVENUES (PENDITURES 	BUDGET 4,750,651 4,750,651	TOTALS - 120,164	REMAINING 4,750,651 4,630,487	YTD 0% 3%
EVENUES (PENDITURES WATER DISTRICTS I-V EVENUES WATER DISTRICT I	BUDGET 4,750,651 4,750,651 FY 24/25	TOTALS - 120,164 YTD	REMAINING 4,750,651 4,630,487 BALANCE	YTD 0% 3% % Collector YTD
EVENUES PENDITURES WATER DISTRICTS I-V EVENUES WATER DISTRICT I WATER DISTRICT II	BUDGET 4,750,651 4,750,651 FY 24/25 BUDGET	TOTALS - 120,164 YTD TOTALS	REMAINING 4,750,651 4,630,487 BALANCE REMAINING	YTD 0% 3% % Collecto YTD 11%
EVENUES (PENDITURES WATER DISTRICTS I-V EVENUES WATER DISTRICT I	BUDGET 4,750,651 4,750,651 FY 24/25 BUDGET 890,600	TOTALS - 120,164 YTD TOTALS 94,101	REMAINING 4,750,651 4,630,487 BALANCE REMAINING 796,499	YTD 0% 3% % Collect YTD 11% 9%
EVENUES (PENDITURES WATER DISTRICTS I-V EVENUES WATER DISTRICT I WATER DISTRICT II	BUDGET 4,750,651 4,750,651 FY 24/25 BUDGET 890,600 1,484,761	TOTALS - 120,164 YTD TOTALS 94,101 127,209	REMAINING 4,750,651 4,630,487 BALANCE REMAINING 796,499 1,357,552	YTD 0% 3% % Collect YTD 11% 9% 10%
EVENUES (PENDITURES WATER DISTRICTS I-V EVENUES WATER DISTRICT I WATER DISTRICT II WATER DISTRICT III	BUDGET 4,750,651 4,750,651 FY 24/25 BUDGET 890,600 1,484,761 820,724	TOTALS 120,164 YTD TOTALS 94,101 127,209 78,106	REMAINING 4,750,651 4,630,487 BALANCE REMAINING 796,499 1,357,552 742,618	YTD 0% 3% % Collect YTD 11% 9% 10% 9%
EVENUES (PENDITURES WATER DISTRICTS I-V EVENUES WATER DISTRICT I WATER DISTRICT III WATER DISTRICT III WATER DISTRICT IV	BUDGET 4,750,651 4,750,651 FY 24/25 BUDGET 890,600 1,484,761 820,724 965,242	TOTALS 120,164 YTD TOTALS 94,101 127,209 78,106 86,292	REMAINING 4,750,651 4,630,487 BALANCE REMAINING 796,499 1,357,552 742,618 878,950	YTD 0% 3% % Collect YTD 11% 9% 10% 9%
EVENUES (PENDITURES WATER DISTRICTS I-V EVENUES WATER DISTRICT I WATER DISTRICT II WATER DISTRICT III WATER DISTRICT IV WATER DISTRICT V COMBINED WATER DISTRICT TOTALS	BUDGET 4,750,651 4,750,651 FY 24/25 BUDGET 890,600 1,484,761 820,724 965,242 882,571	TOTALS - 120,164 YTD TOTALS 94,101 127,209 78,106 86,292 117,196	REMAINING 4,750,651 4,630,487 BALANCE REMAINING 796,499 1,357,552 742,618 878,950 765,375	YTD 0% 3% %Collect YTD 11% 9% 10% 9% 13%
EVENUES (PENDITURES WATER DISTRICTS I-V EVENUES WATER DISTRICT I WATER DISTRICT II WATER DISTRICT III WATER DISTRICT IV WATER DISTRICT V COMBINED WATER DISTRICT TOTALS	BUDGET 4,750,651 4,750,651 FY 24/25 BUDGET 890,600 1,484,761 820,724 965,242 882,571 5,043,898	TOTALS 120,164 YTD TOTALS 94,101 127,209 78,106 86,292 117,196 502,904	REMAINING 4,750,651 4,630,487 BALANCE REMAINING 796,499 1,357,552 742,618 878,950 765,375 4,540,994	YTD 0% 3% % Collect YTD 11% 9% 10% 9% 13% N/A
EVENUES (PENDITURES WATER DISTRICTS I-V EVENUES WATER DISTRICT I WATER DISTRICT II WATER DISTRICT III WATER DISTRICT III WATER DISTRICT V WATER DISTRICT V COMBINED WATER DISTRICT TOTALS (PENDITURES	BUDGET 4,750,651 4,750,651 FY 24/25 BUDGET 890,600 1,484,761 820,724 965,242 882,571 5,043,898 890,600	TOTALS 120,164 YTD TOTALS 94,101 127,209 78,106 86,292 117,196 502,904 21,884	REMAINING 4,750,651 4,630,487 BALANCE REMAINING 796,499 1,357,552 742,618 878,950 765,375 4,540,994 868,716	YTD 0% 3% % Collect YTD 11% 9% 10% 9% 13% N/A 2%
EVENUES EPENDITURES WATER DISTRICTS I-V EVENUES WATER DISTRICT II WATER DISTRICT III WATER DISTRICT III WATER DISTRICT V WATER DISTRICT V COMBINED WATER DISTRICT TOTALS EPENDITURES WATER DISTRICT I	BUDGET 4,750,651 4,750,651 4,750,651 FY 24/25 BUDGET 890,600 1,484,761 820,724 965,242 882,571 5,043,898 890,600 1,484,761	TOTALS 120,164 YTD TOTALS 94,101 127,209 78,106 86,292 117,196 502,904 21,884 33,624	REMAINING 4,750,651 4,630,487 BALANCE REMAINING 796,499 1,357,552 742,618 878,950 765,375 4,540,994	YTD 0% 3% %Collect YTD 11% 9% 10% 9% 13% N/A 2% 2%
EVENUES (PENDITURES WATER DISTRICT I	BUDGET 4,750,651 4,750,651 FY 24/25 BUDGET 890,600 1,484,761 820,724 882,571 5,043,898 890,600 1,484,761 820,724	TOTALS 120,164 YTD TOTALS 94,101 127,209 78,106 86,292 117,196 502,904 21,884 33,624 21,343	REMAINING 4,750,651 4,630,487 BALANCE REMAINING 796,499 1,357,552 742,618 878,950 765,375 4,540,994 808,716 1,451,137 799,381	YTD 0% 3% %Collectr YTD 11% 9% 10% 9% 13% N/A 2% 2% 3%
EVENUES PENDITURES WATER DISTRICT I- WATER DISTRICT I WATER DISTRICT II WATER DISTRICT III WATER DISTRICT IV WATER DISTRICT V COMBINED WATER DISTRICT TOTALS PENDITURES WATER DISTRICT I WATER DISTRICT III WATER DISTRICT III WATER DISTRICT IIII WATER DISTRICT IIII WATER DISTRICT IIII	BUDGET 4,750,651 4,750,651 4,750,651 FY 24/25 BUDGET 890,600 1,484,761 820,724 882,571 5,043,898 890,600 1,484,761 820,724 965,242	TOTALS 120,164 YTD TOTALS 94,101 127,209 78,106 86,292 117,196 502,904 21,884 33,824 21,884 33,824 21,884 33,824 21,884 33,824 21,88	REMAINING 4,750,651 4,630,487 BALANCE REMAINING 796,499 1,357,552 742,618 878,950 765,375 4,540,994 868,716 1,451,137 799,381 943,553	YTD 0% 3% % Collect YTD 11% 9% 10% 9% 13% N/A 2% 2%
EVENUES (PENDITURES WATER DISTRICT I	BUDGET 4,750,651 4,750,651 FY 24/25 BUDGET 890,600 1,484,761 820,724 882,571 5,043,898 890,600 1,484,761 820,724	TOTALS 120,164 YTD TOTALS 94,101 127,209 78,106 86,292 117,196 502,904 21,884 33,624 21,343	REMAINING 4,750,651 4,630,487 BALANCE REMAINING 796,499 1,357,552 742,618 878,950 765,375 4,540,994 808,716 1,451,137 799,381	YTD 0% 3% % Collect YTD 11% 9% 10% 9% 13% N/A 2% 2%
EVENUES EPENDITURES WATER DISTRICT I- WATER DISTRICT I WATER DISTRICT II WATER DISTRICT II WATER DISTRICT II WATER DISTRICT IV WATER DISTRICT V COMBINED WATER DISTRICT TOTALS FENDITURES WATER DISTRICT I WATER DISTRICT II WATER DISTRICT II WATER DISTRICT II WATER DISTRICT II WATER DISTRICT IV WATER DISTRICT IV WATER DISTRICT IV WATER DISTRICT IV WATER DISTRICT IV	BUDGET 4,750,651 4,750,651 4,750,651 FY 24/25 BUDGET 890,600 1,484,761 820,724 965,242 882,571 5,043,898 890,600 1,484,761 820,724 965,242 882,571	TOTALS 120,164 YTD TOTALS 94,101 127,209 78,106 86,292 117,196 502,904 21,884 33,624 21,884 21,343 21,689 18,136	REMAINING 4,750,651 4,630,487 BALANCE REMAINING 796,499 1,357,552 742,618 878,950 765,375 4,540,994 868,716 1,451,137 799,381 943,553 864,435	YTD 0% 3% % Collect YTD 11% 9% 10% 9% 10% 9% 13% N/A 2% 2% 2% 3% 2% 2%
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EVENUES CPENDITURES WATER DISTRICT I. WATER DISTRICT I WATER DISTRICT II WATER DISTRICT III WATER DISTRICT III WATER DISTRICT IV WATER DISTRICT V COMBINED WATER DISTRICT TOTALS PENDITURES WATER DISTRICT III WATER DISTRICT III WATER DISTRICT III WATER DISTRICT IV WATER DISTRICT IV WATER DISTRICT IV WATER DISTRICT IV WATER DISTRICT V COMBINED WATER DISTRICT TOTALS	BUDGET 4,750,651 4,750,651 4,750,651 FY 24/25 BUDGET 880,600 1,484,761 820,724 985,242 882,571 5,043,898 890,600 1,484,761 820,724 965,242 882,571 5,043,898	TOTALS 120,164 YTD TOTALS 94,101 127,209 78,106 86,292 117,196 502,904 21,884 33,624 21,884 21,343 21,689 18,136	REMAINING 4,750,651 4,630,487 BALANCE REMAINING 796,499 1,357,552 742,618 878,950 765,375 4,540,994 868,716 1,451,137 799,381 943,553 864,435	YTD 0% 3% % Collect YTD 11% 9% 10% 9% 13% 10% 9% 13% 2% 2% 2% 2% 2% 2%
EVENUES CPENDITURES WATER DISTRICTS I-V EVENUES WATER DISTRICT I WATER DISTRICT II WATER DISTRICT III WATER DISTRICT IV WATER DISTRICT V COMBINED WATER DISTRICT TOTALS EVENUES WATER DISTRICT III WATER DISTRICT III WATER DISTRICT III WATER DISTRICT III WATER DISTRICT III WATER DISTRICT III WATER DISTRICT IV WATER DISTRICT IV WATER DISTRICT IV WATER DISTRICT IV WATER DISTRICT IV WATER DISTRICT IV WATER DISTRICT V COMBINED WATER DISTRICT TOTALS SOLID WASTE	BUDGET 4,750,651 4,750,651 4,750,651 FY 24/25 BUDGET 890,600 1,484,761 820,724 965,242 882,571 5,043,898 890,600 1,484,761 820,724 965,242 882,571 5,043,898 FY 24/25 BUDGET	TOTALS 120,164 YTD TOTALS 94,101 127,209 78,106 86,292 117,196 502,904 21,884 33,824 21,884 33,824 21,884 116,676	REMAINING 4,750,651 4,630,487 BALANCE REMAINING 796,499 1,357,552 742,618 878,950 765,375 4,540,994 868,716 1,451,137 799,381 943,553 864,435 4,927,222	YTD 0% 3% % Collect YTD 11% 9% 10% 9% 13% 10% 9% 13% 2% 2% 2% 2% 2% 2%
EVENUES EXPENDITURES EXPENDITURES EXAMPLE A CONSTRUCT I	BUDGET 4,750,651 4,750,651 4,750,651 FY 24/25 BUDGET 880,600 1,484,761 820,724 985,242 882,571 5,043,898 890,600 1,484,761 820,724 965,242 882,571 5,043,898	TOTALS 120,164 YTD TOTALS 94,101 127,209 78,106 86,292 117,196 502,904 21,884 33,624 21,884 33,624 21,884 18,136 116,676 <u>YTD</u>	REMAINING 4,750,651 4,630,487 BALANCE REMAINING 796,499 1,357,552 742,618 878,950 765,375 4,540,994 868,716 1,451,137 799,381 943,553 864,435 4,927,222 BALANCE	YTD 0% 3% % Collect YTD 11% 9% 10% 9% 13% N/A 2% 2% 2% N/A % Collecte
EVENUES EPENDITURES WATER DISTRICT I	BUDGET 4,750,651 4,750,651 4,750,651 FY 24/25 BUDGET 890,600 1,484,761 820,724 965,242 882,571 5,043,898 890,600 1,484,761 820,724 965,242 882,571 5,043,898 FY 24/25 BUDGET	YTD 120,164 YTD TOTALS 94,101 127,209 78,106 86,292 117,196 502,904 21,884 33,624 21,884 116,676 YTD TOTALS	REMAINING 4,750,651 4,630,487 BALANCE REMAINING 796,499 1,357,552 742,618 878,950 765,375 4,540,994 868,716 1,451,137 799,381 943,553 864,435 4,927,222 BALANCE REMAINING	YTD 0% 3% % Collect YTD 11% 9% 10% 9% 13% N/A 2% 2% 2% 2% N/A % Collecte YTD

FIRE DEPARTMENTS	FY 24/25 BUDGET	YTD TOTALS	BALANCE	% Collected YTD
REVENUES	2,072,807	84,907	1,987,900	4%
XPENDITURES				
Ad Valorem Taxes	2,072,807	-	2,072,807	0%
	2,072,807		2,072,807	0%
AMBULANCE AND RESCUE UNITS	FY 24/25 BUDGET	<u>YTD</u> TOTALS	BALANCE REMAINING	<u>% Collected</u> YTD
<u>EVENUES</u>	859,754	25,274	834,480	3%
XPENDITURES				
Ad Valorem Taxes	859,754	-	859,754	0%
CASH & INVESTMENTS				
Cash:				
<u>ouolii</u>				
Central Depository - Truist	3,864,812			
	3,864,812 31,115,667			
Central Depository - Truist				
Central Depository - Truist Central Depository - NCCMT				
Central Depository - Truist Central Depository - NCCMT Water Districts - \$7,739,182				
Central Depository - Truist Central Depository - NCCMT Water Districts - \$7,739,182 Solid Waste - \$8,289,523 Investments: Truist				
Central Depository - Truist Central Depository - NCCMT Water Districts - \$7,739,182 Solid Waste - \$8,289,523 Investments: Truist First Citizens Wealth Management	31,115,667			
Central Depository - Truist Central Depository - NCCMT Water Districts - \$7,739,182 Solid Waste - \$8,289,523 Investments: Truist First Citizens Wealth Management United Bank - CD	31,115,667 5,090,732			
Central Depository - Truist Central Depository - NCCMT Water Districts - \$7,739,182 Solid Waste - \$8,289,523 Investments: Truist First Citizens Wealth Management United Bank - CD Multi Bank Securities	31,115,667 5,090,732 6,315,565			
Central Depository - Truist Central Depository - NCCMT Water Districts - \$7,739,182 Solid Waste - \$8,289,523 Investments: Truist First Citizens Wealth Management United Bank - CD	31,115,667 5,090,732 6,315,565 340,070			

me	of Depar	rtment:	FINANCE				
ency	Head \$	Signature					
te P	repare /	Submitted	to Admin	September 9, 20	24 Date Received	in Admin	
Rur	iget Co	da	The second s	EXPENDITUR			
		Category	Been and a subject of	Classificatio		Requested Increase or (Decreas	
10	4130		SALARIES & V	VAGES REGULAR	11/1 marked in the second second	(\$36,898)	e)
10	4130	518100		THOLO THE OUD IT		(\$2,823)	
10	4130			CONTRIBUTION		(\$5,018)	
10	4130			ONTRIBUTION			
10	4130			AL SERVICES - OTHER		(\$2,512) \$30,000	
10	4130			AL SERVICES - CPA		\$82,251	
				OFA		902,201	
+							
-							
-						12/3	
19349		Contraction of the	Contraction Processing	Total Net Expense		\$65,000	
							CLUMPING CL
	get Coc Dept C	ategory		REVENUES		Requested	
10	3991		LIND DAL AND	E APPROPRIATED	n sa kana sa karanga ka	Increase or (Decrease	e)
10	3991	499101	FUND DALANC	EAPPROPRIATED		\$65,000	
-							
+						1.000	
	-						
-				Total Net Revenue			
1.111	and the second s	And Street Street		Total Net Revenue	and the second states of the	\$65,000	2241127
1323	13-23-10-10	Celsinget!	Colora a Vicensia	I WARD IN THE REAL PROPERTY OF		Making Charter Constant and the	Station and
Т	his budget	t revision has	been approved by	the Columbus County Finance	Office:		
T	his budgel	t revision has	been approved by	the Columbus County County I	Manager:		
_							
Ţ	his budget	t revision has	been approved by	the Board of Columbus County	Commissioners on:		

IMBUID UNLOSSED UNLOSSED REALLOCATE THE GRAATS SPECIALIST SALARY, THREE (3) MONTHS OF THE FINANCE DIRECTOR SALARY AND ALLOCATING FUND BALANCE TO ACCOUNT FOR MONIES PAID FOR FY 23 AUDIT PAID IN FY 25 AND TO PAY FOR THE CONTRACT WITH RYAM MRALAR.

Agenda Item #25: <u>APPOINTMENTS/RE-APPOINTMENTS/REPLACEMENTS</u>: <u>STAFF</u> is <u>REQUESTING APPOINTMENTS, REAPPINTMENTS or REPLACEMENTS to the FOLLOWING</u> <u>BOARDS, COMMITTEES AND COUNCILS.</u>

Legend: EB	=Entire Board
Listed Zone #	=Individual Commissioner

Zone I:	Barbara Featherson	Zone V:	Brent Watts
Zone II:	Chris Smith	Zone VI:	Ricky Bullard
Zone III:	Giles E. Byrd	Zone VII:	Scott Floyd
Zone IV:	Lavern Coleman		

COMMITTEE	ZONE/EB	PERSON(S)	EXP. DATE	BOARD ACTION
JCPC Local Parks & Recreation	EB	Jennifer Bowen		1 st Byrd, 2 nd Watts
JCPC Trillium Mental Health	EB	Courtney Allen		1 st Coleman, 2 nd Watts

RECESS REGULAR SESSION and enter into COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V.

MOTION:

At 7:05 P.M. a Motion was made by Commissioner Watts and second by Commissioner Floyd to recess regular session and enter into Columbus County Water and Sewer Districts I, II, III, IV and V.

Agenda Item #26: <u>WATER AND SEWER DISTRICTS I, II, III, IV AND V - APPROVAL OF SERVICE</u> <u>CONTRACT WITH CHARLES R. UNDERWOOD, INC. FOR PREVENTATIVE MAINTENANCE OF</u> <u>WELLS AND BOOSTER PUMP STATIONS AND ASSOCIATED BUDGET AMENDMENT:</u> Public

Utilities Director Harold Nobles requested approval of the service contract with Charles R. Underwood, Inc. in the amount of \$5,000 for preventative maintenance of wells and booster pump stations and the associated budget amendment.

MOTION:

Commissioner Coleman made a motion to approve, seconded by Commissioner Floyd. The motion unanimously passed.

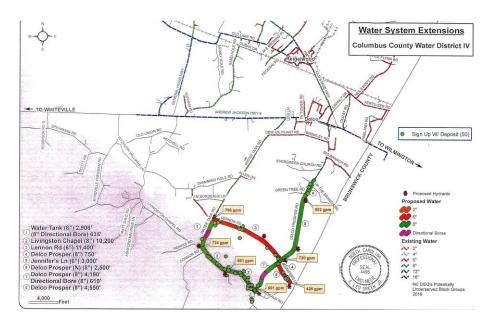
THE FULL CONTRACT IS HOUSED IN THE CLERK'S OFFICE

Agenda Item #27: <u>WATER AND SEWER DISTRICTS IV – APPROVAL OF TASK ORDER #11 WITH</u> <u>GREEN ENGINEERING AND THE ASSOCIATED PROJECT ORDINANCE FOR THE LIVINGSTON</u> <u>CHAPEL ROAD PROJECT WATER SYSTEM IMPROVEMENTS</u>: Public Utilities Director Harold Nobles requested approval of task order number 11 and Project Ordinance for the Livingston Chapel Road Project Water System Improvements. The project total is \$2,854,839 and will be funded through SCIF allocation and

appropriated fund balance.

MOTION:

Commissioner Smith made a motion to approve, seconded by Vice Chairman Coleman. The motion unanimously passed.



This is Task Order No. Eleven (11), consisting of <u>5</u> pages.

Fask Order

n accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional services – Task Order Edition, dated <u>August 2, 2022</u> ("Agreement"), Owner and Engineer agree as ollows:

- <u>Background Data</u>
 - a.
 - Effective Date of Task Order: Owner: b. Columbus County
 - Green Engineering, PLLC c. Engineer:
 - Columbus County Water District IV Water System Improvements to the Livingston Chapel Road, Water Tank Road, Lennon Road and Delco Prosper Road areas. d Specific Project (title):

The scope of this work will include the planning, design, permitting, bidding, construction administration and observation of the installation of approximately $\pm 25,100$ linear feet of β -inch diameter, $\pm 14,400$ linear feet of β -inch diameter, $\pm 14,400$ linear feet of β -inch diameter water main, ± 45 water services and Specific Project e. (description):

appurtenances.

2. Services of Engineer

- Preparation of a Preliminary Engineering Report (PER), if required.
- Prepare Construction Drawings and Contract Documents / Specifications for the ±25,100 linear feet of 8-inch diameter, ±14,400 linear feet of 6-inch diameter water main, ±45 water services and appurtenances
- · Obtain all regulatory permits required to construct the project including, but not limited to, the
- Obtain all regulatory permits required to construct the project and and all regulatory permits required to construct the project and and a second permit.
 NCDOT Encroachment Agreement (for construction of the proposed improvements within the NCDOT rights of way).

 o
 Sedimentation / Erosion Control Permit.
- · Perform Project Bidding services to include attending Pre-Bid Meeting(s), prepare all Request For Information (RFI's), prepare all Addendums, attend Bid Opening(s) and make Recommendation of Award to County on Lowest Responsible Bidder(s).

- · Provide Construction Administration Services to include, at a minimum, the following:
 - Assist the County with the execution of Construction Contracts with the selected 0

 - 0 0
 - Assist the County with the execution of Construction Contracts with the selected Contractor. Review of all project material and equipment submittals / shop drawings. Review and approve all Partial Payment Requests submitted by the Contractors. Assist the County with all reimbursement requests. Attend all Monthly Progress Meetings and provide Minutes for all meetings. Respond to Contractors Request for Information during construction. Provide all Engineer's Certifications once work is completed and the system is operational
 - operational.
 Assist the County with all project close-out documents

- Provide Construction Observation Services to include, at a minimum, the following:
 Coordinate and attend Pre-Construction Conference.
 Shop drawing review.
 Provide construction observation services.
 Provide construction observation services.
 Provide construction observation (RFI's) from the Contractor.
 Review, verify quantities and process contractor's Monthly Partial Payment Estimates.
 Monitor contractor for compliance with Labor Standards when required by the Owner or funding a senve.
 - 0
 - Monitor contractor for compliance with Labor Standards when required by the Owner or finding agency. Review request for Change Orders and make recommendations for approval/disapproval. Provide start-up services and prepare operation and maintenance manuals (O&M) for the project's mechanical components. Certify all completed work. Provide the County with a complete set of As-built Drawings and O&M Manuals (digital and hard copy) where applicable. 0 0

3. County's Responsibilities

Owner shall have those responsibilities as set forth in the "Agreement between Owner and Engineer for Professional Services" dated <u>August 2, 2022</u>.

4. Time of Completion

0

- Project Design Three (3) Months Permitting Two (2) Months Bid / Award Two (2) Months Project Construction Six (6) Months .
- Project close-Out

One (2) Months

Exhibit K – Amendment to Task Order ECDC* E-305, Agreement Between Owner and Engineer for Professional Services – Task Order Edition. Copyright & 2014 National Society of Professional Engineer, anteriana Council of Engineering Companies, and American Society of Civil Engineer. All rights reserved. Page 1

Exhibit K Amendment to Task Order
EJCDC® E-505, Agreement Between Owner and Engineer for Professional Services – Task Order Edition.
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Page 2

5. Payments to Engineer

Owner shall pay Engineer for services rendered under this Task Order as follows:

•	Design, Permitting & Bid Services	\$213,832.00
٠	Project Administration / Funding Services	\$ 30,000.00
•	Construction Observation Services	\$110,000.00

COLUMBUS COUNTY, NORTH CAROLINA Ordinance making appropriations to Livingston Chapel Road Capital Project Fund for the Fiscal Year beginning July 1, 2024

BE IT ORDAINED by the Board of Commissioners of Columbus County, North Carolina as follows:

Section 1: The following amounts are hereby made to the Livingston Chapel Road Capital Project as of September 16, 2024 pursuant to G.S. 159 - 13.2 for the fiscal year beginning July 1, 2024.

	Current Revenue	Proposed Revenue
52-3737-498094 Transfer from SCIF Grant 20165	\$2,400,000	\$2,400,000
52-3736-398600 Transfer from WD IV	\$454,840	\$454,840
Total Revenues	\$2,854,840	\$2,854,840
	Current Expenditures	Proposed Expenditures
52-7208-524000 Construction	\$2,256,825	\$2,256,825
52-7208-599100 Contingency	\$225,683	\$225,683
52-7208-548012 Preliminary	\$18,500	\$18,500
52-7208-519927 Design, Permitting, Bid Services	\$213,832	\$213,832
52-7208-519906 Inspection Fees	\$110,000	\$110,000
52-7208-519983 Project Administration	\$30,000	\$30,000
Total Expenditures	\$2,854,840	\$2,854,840

State allocation for Water System Improvements in Columbus County Water and Sewer District IV.

Section 2: The project undertaken pursuant to this ordinance is in accordance with the Recommended Budget and any changes made during the County Commissioners' budget work sessions.

Section 3: The Finance Director is hereby directed to maintain within the Project Fund sufficient specific detailed ccounting records to satisfy all applicable regulations. The terms of any financing agreement also shall be met.

Section 4: The County desires to expend its own funds for the purpose of paying certain costs of various projects, for which expenditures the County reasonably expects to reimburse itself from the proceeds of debt to be incurred by the County.

Section 5: All expenditures relating to obtaining any bond referendum and or installment purchase will be reimbursed from bond proceeds and installment purchase proceeds in accordance with the requirements of the United States Treasury Regulations Section 1.150-2.

Section 6: This declaration of official intent is made pursuant to Section 1 150-2 of the Treasury Regulations to expressly declare the official intent of the County to reimburse itself from the proceeds of debt to be hereinafter incurred by the County for certain expenditures paid by the County on or after the date which is sixty (60) days prior to the date hereof.

Section 7: The County intends to seek Federal, State, and/or other grant funding to reduce the amount of loan proceeds. The adoption of this ordinance authorizes the County Manager and/or his representative to apply for and accept such funding if awarded.

Section 8: This project ordinance shall be entered in the minutes of the Board of Commissioners of Columbus County. Within five days hereof, copies of this ordinance shall be filed with the finance office in Columbus County, and with the Clerk to the Board of Commissioners of Columbus County. Copies of the Project Ordinance shall be made available to the Budget Officer, the Project Manager, and the Finance Officer for direction in carrying out this project.

ADOPTED, this 16th day of September 2024

Ricky Bullard, Chairman Columbus County Board of Commissioners Jana Nealey, Clerk to the Board Columbus County Board of Commissioners

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Agenda Item #28: <u>WATER AND SEWER DISTRICTS IV - APPROVAL OF TASK ORDER #12 WITH</u> <u>GREEN ENGINEERING AND THE ASSOCIATED PROJECT ORDINANCE FOR THE</u> <u>RIEGELWOOD SANITARY DISTRICT WATER SYSTEM IMPROVEMENTS:</u> Public Utilities Director

Harold Nobles requested approval of task order number 12 and project ordinance for the Riegelwood Sanitary District Water System Improvements. The project total is \$2,574,639 and will be funded through loan and grant funds.

MOTION:

Vice Chairman Byrd made a motion to approve, seconded by Commissioner Coleman. The motion unanimously passed.

Task Order In accordance with Paragraph 1.01 of the Agreement Services – Task Order Edition, dated <u>August 2, 2022</u> follows: <u>Background Data</u> <u>Effective Date of Task</u> Order: <u>Output</u> 	_("Agreement"), Owner and Engineer agree	Contractor. • Review of all project material <i>a</i> • Review and approve all Partial • Assist the County with all reim • Attend all Monthly Progress M • Respond to Contractors Reques	ectings and provide Minutes for all meetings. st for Information during construction. fications once work is completed and the system is
d. Specific Project (title): Riegelwoo County Wi e. Specific Project (description): The scope permitting observation linear feet meter replication of a Preliminary Engineering Report Prepare Construction Drawings and Contract D feet of 6-inch diameter water main, ±175 w appurtenances. • Preparation of a Preliminary Engineering Report feet of 6-inch diameter water main, ±175 w appurtenances. • Obtain all regulatory permits required to const following: • • Water System Extension Permit.	Documents / Specifications for the ±17,690 line; atter meter replacements, 21 fire hydrants an ruet the project including, but not limited to, th or construction of the proposed improvemen tending Pre-Bid Meeting(s), prepare all Reque- endums, attend Bid Opening(s) and mak	Review, verify quantities and proce Monitor contractor for compliance funding agency. Review request for Change Orders Provide start-up services and prep project's mechanical components. Certify all completed work. Provide the County with a comple and hard copy) where applicable. County's Responsibilities	tion Conference. prvices. Information (RFP's) from the Contractor. ses contractor's Monthly Partial Payment Estimates. with Labor Standards when required by the Owner or and make recommendations for approval/disapproval, are operation and maintenance manuals (O&M) for the test est of As-built Drawings and O&M Manuals (digital set forth in the "Agreement between Owner and Engineer
Provide Construction Administration Services to	o include, at a minimum, the following:		
Exhibit K – Amendment t EJCDC* E-S05, Agreement Between Owner and Engineer Copyright © 2014 National Society of Professional Engineer and American Society of Civil Engine and American Society of Civil Engine	or Professional Services – Task Order Edition. s, American Council of Engineering Companies,	EJCDC* E-505, Agreement Between Owner and Copyright © 2014 National Society of Professions	endmont to Task Order Englener for Professional Services – Task Order Edition. I Englener for Professional Services – Task Order Edition. I Engleners, American Council of Englenering Companies, JUI Engleners. All rights reserved. Page 2

5. Payments to Engineer

Owner shall pay Engineer for services rendered under this Task Order as follows:

	Planning (Pre-Construction)	\$ 25,000.00
٠	Engineering Report Preparation	\$ 45,000.00
•	Engineering Design	\$195,100.00
	Permitting & Bid Services	\$ 2,500.00
	Project Administration / Funding Services	\$ 35,000.00
٠	Construction Observation Services	\$166,000.00

- A. The terms of payment are set forth in Article 4 of the Agreement and in the applicable governing provisions of Exhibit C.
- B. Consultants retained as of the Effective Date of this Task Order:
- 6. Other Modifications to Agreement and Exhibits: N/A
- 7. Attachments: N/A
- 8. Other Documents Incorporated by Reference:
- 9. Terms and Conditions

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is ______.

OWNER: Columbus County	ENGINEER: Green Engineering, PLLC
Ву:	Ву:
Print Edwin H. Madden, Jr. Name:	Print E. Leo Green, Jr., P.E. Name:
Title: County Manager	Title: Managing Member
This instrument has been preaudited in the Manner Required by the Local Government and Fiscal Control Act.	Engineer License or Firm's Certificate No. (if required): P-0115
	State of: North Carolina
DESIGNATED REPRESENTATIVE FOR TASK ORDER:	DESIGNATED REPRESENTATIVE FOR TASK ORDER:
Name:Gail Edwards	Name:E. Leo Green, Jr.
Title: Assistant County Manager	Title: Managing Member
Address: 127 W. Webster Street, Whiteville, North Carolina 28472	Address: 303 Goldsboro Street E., Wilson North Carolina 27893
E-Mail Address gedwards@columbusco.org :	E-Mail Address: elg@greeneng.com
Phone: 910-640-6630	Phone: 252-237-5365

COLUMBUS COUNTY, NORTH CAROLINA Ordinance making appropriations to Riegelwood Sanitary District Capital Project Fund for the Fiscal Year beginning July 1, 2024

BE IT ORDAINED by the Board of Commissioners of Columbus County, North Carolina as follows:

Section 1: The following amounts are hereby made to the Riegelwood Sanitary District Capital Project as of Septembr 16, 2024 pursuant to G.S. 159 -13.2 for the fiscal year beginning July 1, 2024.

	Current Revenue	Proposed Revenue
52-3737-432330 SEID Grant	\$500,000	\$500,000
52-3737-449120 NCDEQ Loan Proceeds	\$2,074,639	\$2,074,639
Total Revenues	\$2,574,639	\$2,574,639
	Current Expenditures	Proposed Expenditures
52-7209-524000 Construction	\$1,909,126	\$1,909,126
52-7209-599100 Contingency	\$190,913	\$190,913
52-7209-519067 Engineering Report	\$45,000	\$45,000
52-7209-519927 Design, Permitting, Bid Services	\$197,600	\$197,600
52-7209-548025 Construction Observation	\$166,000	\$166,000
52-7209-519106 Planning	\$25,000	\$25,000
52-7209-519101 Legal Services	\$6,000	\$6,000
52-7209-519983 Project Administration	\$35,000	\$35,000
Total Expenditures	\$2,574,639	\$2.574.639

SEID allocation for Water System Improvements in Columbus County Water and Sewer District IV.

Section 2: The project undertaken pursuant to this ordinance is in accordance with the Recommended Budget and any changes made during the County Commissioners' budget work sessions.

Section 3: The Finance Director is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to satisfy all applicable regulations. The terms of any financing agreement also shall be met.

Section 4: The County desires to expend its own funds for the purpose of paying certain costs of various projects, for which expenditures the County reasonably expects to reimburse itself from the proceeds of debt to be incurred by the County.

Section 5: All expenditures relating to obtaining any bond referendum and or installment purchase will be reimbursed from bonc proceeds and installment purchase proceeds in accordance with the requirements of the United States Treasury Regulations Section 1.150 -2.

Section 6: This declaration of official intent is made pursuant to Section 1.150-2 of the Treasury Regulations to expressly decla the official intent of the County to reimburse itself from the proceeds of debt to be hereinafter incurred by the County for certa expenditures paid by the County on or after the date which is sixty (60) days prior to the date hereof.

Section 7: The County intends to seek Federal, State, and/or other grant funding to reduce the amount of loan proceeds. The adoption of this ordinance authorizes the County Manager and/or his representative to apply for and accept such funding if awarded.

Section 8: This project ordinance shall be entered in the minutes of the Board of Commissioners of Columbus County. Within five days hereof, copies of this ordinance shall be filed with the finance office in Columbus County, and with the Clerk to the Board of Commissioners of Columbus County. Copies of the Project Ordinance shall be made available to the Budget Officer, the Project Manager, and the Finance Officer for direction in carrying out this project.

ADOPTED, this 16th day of September 2024

Ricky Bullard, Chairman Columbus County Board of Commissioners

Jana Nealey, Clerk to the Board Columbus County Board of Commissioners

ADJOURN COMBINATION MEETING OF Columbus County Water and Sewer Districts I, II, III, IV AND V BOARD MEETING.

MOTION:

Vice Chairman Coleman made a motion to approve, seconded by Commissioner Featherson. The motion unanimously passed.

Agenda Item #29: <u>COMMENTS</u>:

A. Board of Commissioners

Commissioner Watts commented:

• I want to remind everyone about the fair in a few weeks. I encourage you to go to the parade on Saturday October 5th and the Fair starts Monday October 7th. A lot of people have done a lot of work out there.

Commissioner Coleman commented:

• I like to thank the ones who have done all the work and helped with the storms. We have had some terrible weather lately and about 15 inches of water in Bolton and there have been flooding and roads washed out. Also prepare for the Hurricane that is out there and please be safe.

Vice Chairman Byrd commented:

• There are many Departments that do an outstanding job with the county but the 911 Center Folks do not get the same recognition and during the storms and any emergency they are the ones people call. I think we need to look at their pay scale here and if they were to leave they could make more in other counties and we have people that have been there for years and deserve to be paid and I think they deserve for us to look at it.

Commissioner Smith commented:

• I would like to let everyone know that from Peacock Road to Klondike Rd, to James B. White North is in terrible condition. I know Mr. Clark said it was not in the budget this year but please get it on the budget for next year.

Commissioner Floyd commented:

• Hats off to all of the First Responders who helped during the storm, I know some where pushing cars off of the road.

Commissioner Featherson commented:

- It was a very scary time and I am very grateful for those who helped during the storm as well.
- I am also grateful for the timely announcement that the schools were closing so we didn't put our kids in danger.
- This month is also Smart Start Month, I would like to recognize that.
- I saw the article where the closing of the public pool not just in Columbus County but perhaps around the state. Since then I have spoken to several people and I think it is important to have that and look into fixing the issue. I have spoken to a private individual who is willing to help and partner with the cound and perhaps get him in to do a presentation. Even with the rainstorm we just had there is a possibility of drowning there. A swimming pool could save lives and bring in funds. I ask that we look at making that happen.

B. County Manager

County Manager Eddie Madden commented:

- I would like to mention the Fair as well as previously mentioned.
- You all have been extended an invitation to the Fair Board Dinner October 3rd, at 6:30 P.M.
- The Legislative Conference on November 14th and 15th in Raleigh, we will need to select voting delegates for the conference.
- We were notified today that the first official court in the renovated courthouse is October 7th at 9:30am and we have been invited to that session as well.

- I know you were presented with a request to place a Blue Star Memorial at the Historic Courthouse, however; Cooperative Extension is working on the landscaping recommendation for those areas. We have represented to the garden clubs that when that is done that we will request their input on plants and other possibilities.
- I would also like to extend a thank you to the people who assisted with the storm and as Commissioner Coleman mentioned there is another storm out there and be prepared.
- Please take precautionary steps as you prepare for the upcoming storm or storms. Please take into consideration that it was forecast last week for 5 inches of rain and we received 15 inches.
- You all are aware of the issue of removing Mr. Kennedy from the ballots as a result of a Supreme Court ruling recently, just for reprinting of the ballots for Columbus County the amount is \$16,250. The commissioners are working with the General Assembly on reimbursement.
- I have an encouraging email from Mrs. Melanie Bryant from the Local Government Commission straight from the auditor's office. She assists counties that are on the Unit Assistance List and has an extensive experience in finance and this is what she said "many thanks for taking the time to meet with me last week it is apparent that you that you all are committed to getting the County's audit process back on track and I believe you are heading in the right direction getting the FY 24 audit done by calendar year in would be a remarkable task given that would be three reports in 12 months as I stated in my meeting my goal is not to cause more work but to help you move towards movement off the unit assistance list in the near future seeing the camaraderie and respect you all have for each other leads me to believe that you're headed in the right direction and I look forward to seeing your next in the next six months". That will be presented in January so kudos to our finance doing a fantastic job. We have a couple of folks here tonight miss Heather Woody and Miss Regina Valente, and I am just so impressed with how they have come together and how they're working to carry this forward and keep us on track keep us on schedule and doing an outstanding job.
- The last thing I would tell you just so you will be aware I've been called for jury duties. I will not be in the office next Monday, but if you need something, we certainly have enough people here that can help.

Agenda Item #29: <u>ADJOURNMENT</u>:

MOTION:

At 7:37 P.M., Commissioner Watts made a motion to adjourn; seconded by Commissioner Floyd The motion unanimously passed.

JANA NEALEY, Clerk to the Board

RICKY BULLARD, Chairman