

# **COLUMBUS COUNTY BOARD OF COMMISSIONERS**

**127 W. Webster St  
Whiteville, NC 28472**



## **AGENDA**

**Monday, July 21, 2025  
5:00 P.M. Closed Session  
6:30 P.M. – Regular Session**

- 1. Meeting Called to Order:** Chairman Lavern Coleman

**RECESS REGULAR SESSION and enter into CLOSED SESSION in ACCORDANCE with N.C.G.S. § 143-318.11(A)(3) ATTORNEY-CLIENT PRIVILEGE, N.C.G.S. § 143-318.11(A)(4), and N.C.G.S. § 143-318.11(A)(6) PERSONNEL**

- 2. Closed Session in Accordance with N.C.G. N.C.G.S. § 143-318.11(A)(3) Attorney-Client Privilege, N.C.G.S. § 143-318.11(A)(4) Economic Development, and N.C.G.S. § 143-318.11(A)(6) Personnel.**

**RECESS CLOSED SESSION and enter into REGULAR SESSION**

### **GENERAL ACCOUNT:**

**Regular Session Resumes at 6:30 P.M.**

- 3. Invocation:** Vice Chairman Chris Smith
- 4. Pledge of Allegiance:** Commissioner Scott Floyd

**6:30 PM - PUBLIC HEARING: Regarding a New Ordinance Designating the Requirement of Permits for Gatherings**

- 5. Approval of Agenda, Tax Refunds & Releases**
  - a. 7.21.25**

**6. Board Minutes Approval:**

- a. June 16, 2025 & Regular Session
- b. June 30, 2025 Special Called

**Board Minutes Section**

**7. Public Input**

**8. Administration – Recognition and Support for the Columbus County Softball and Baseball Teams headed to the 2025 World Series.**

**9. Employee Spotlight:** County Manager Eddie Madden will recognize Karla Beck from Facility Services as the Employee Spotlight. **(Eddie Madden will be available for any questions the commissioners may have.)**

**10. Attorney’s Office - Approval of the New Ordinance Designating the Requirement of Permits for Gatherings:** Attorney Amanda Prince is requesting approval of a new ordinance designating the requirement of permits for gatherings. This action item is associated with the previously held public hearing. **(Amanda Prince will be available for any questions the commissioners may have.)**

**Pages: 1-4**

**11. Attorney’s Office - Approval of Lease with Easter Seals, formerly Port Health Services:** Attorney Amanda Prince is requesting approval of the lease renewal with Easter Seals, formerly Port Health. **(Amanda Prince will be available for any questions the commissioners may have.)**

**Pages: 5-22**

**12. Attorney’s Office - Approval of the Amendment to the Lease with the Town of Chadbourn regarding the Department of Aging:** Attorney Amanda Prince is requesting approval of the amendment to the lease with the Town of Chadbourn regarding the Department of Aging. **(Amanda Prince will be available for any questions the commissioners may have.)**

**Pages: 23-25**

**13. Administration – Approval of the Voting Delegate and Alternate for the 2025 NC Legislative Conference:** County Manager Eddie Madden is requesting approval of the Voting Delegate and Alternate at the 2025 NC Legislative Conference. **(Eddie Madden will be available for any questions the commissioners may have.)**

**Pages: 26-28**

**14. Transportation – Approval of the Vehicle Lease Agreements with our vendor Transdev.:** Transportation Director Joy Jacobs is requesting approval of amendments to the Vehicle Lease Agreements with our vendor Transdev due to the addition of a new vehicle received in June. **(Joy Jacobs will be available for any questions the commissioners may have.)**

**Pages: 29-50**

**15. MIS Department– Approval of Funds for Email Filtering and Archiving Services provided by Vircom:** MIS Director Steve Wagner is requesting approval of the funds for

email filtering and archiving services from Vircom in the amount of \$26,877.40. This include all county departments and we pre-budgeted for FY 26. **(Steve Wagner will be available for any questions the commissioners may have.)**

- 16. Opioid Settlement– Approval of the Drug Court Bailiff Position and the Amended FY 25/26 Resolution and Position Count Associated:** Opioid Settlement Consultant Cynthia Wiford is requesting approval of the Drug Court Bailiff position in the amount of \$64,959.28 and the amended FY 25/26 resolution to reflect the additional allocation and position count to reflect the position. **(Eddie Madden will be available for any questions the commissioners may have.)**

**Pages: 53-61**

- 17. Opioid Settlement– Approval of the Contract for the Quit-It Columbus Facebook and Resource Page with ACT Associates:** Opioid Settlement Consultant Cynthia Wiford is requesting approval the ACT Associates contract for the upkeep of the Quit-It Columbus Facebook and resource page. The \$20,000 allocation approved in the FY 25/26 Opioid Settlement Budget. **(Eddie Madden will be available for any questions the commissioners may have.)**

**Page: 62**

- 18. Opioid Settlement– Approval of the Contract Extension with Nicole Hopkins:** Opioid Settlement Consultant Cynthia Wiford is requesting approval of the contract extension with Nicole Hopkins in the amount of \$84,000 annually and was pre-budgeted for FY 25/26. **(Eddie Madden will be available for any questions the commissioners may have.)**

**Pages: 63-70**

- 19. Sheriff's Office – Approval of the Resolution for the Governors Highway Safety Grant:** Sheriff Bill Rogers is requesting approval of the resolution for the Governors Highway Safety Grant (GHSP). **(Robert Creech will be available for any questions the commissioners may have.)**

**Pages: 71-72**

- 20. Emergency Services - Approval of Budget Amendment for NC 911 PASP Funding:** Emergency Services Director Kay Stephens is requesting approval of the budget amendment for NC 911 PASP Funding for the 911 Center Construction Project in the amount of \$240,769. **(Kay Stephens will be available for any questions the commissioners may have.)**

**Pages: 73-74**

- 21. DSS – Monthly Report for June 2025:** DSS Director Dwella Hall will present the DSS monthly report for June 2025. **(Dwella Hall will be available for any questions the commissioners may have.)**

**Pages: 75-81**

- 22. Facility Services – Approval of the Service Agreement with Johnson Controls and Champion Systems for HVAC System and Software at 113 Courthouse Square:** Facility

Services Director Stuart Carroll is requesting approval of the following service agreements for HVAC at the courthouse located at 113 Courthouse Square:

- a. Johnson Controls – HVAC Operational Inspections - \$19,230 over 3 years
- b. Champion Systems – HVAC Software and Data Controls - \$9,200 annually

**(Stuart Carroll will be available for any questions the commissioners may have.)**

**Pages: 82-115**

**23. Facility Services – Approval of the Service Agreement with TK Elevator Corporation for Maintenance and Repairs of Elevators within 7 County Maintained Buildings:**

Facility Services Director Stuart Carroll is requesting approval of the service agreement with TK Elevator Corporation for maintenance and repairs of elevators located at 7 different county-maintained buildings in the annual sum of \$32,140.80 and the additional \$1,320 Multimedia Monitoring. **(Stuart Carroll will be available for any questions the commissioners may have.)**

**Pages: 116-131**

**24. Facility Services – Approval of the Service Agreement with Axel McPherson Construction Inc. for Fire Hydrants:**

Facility Services Director Stuart Carroll is requesting approval of the service agreement with Axel McPherson Inc. to install two new fire hydrants near the new Sheriff's Office in the amount of \$80,000 to be paid for with SCIF allocation. **(Stuart Carroll will be available for any questions the commissioners may have.)**

**Pages: 132-139**

**25. Finance – Approval of the First Reading of the Amended Purchasing Policy:**

Finance Director Heather Woody is requesting approval of the first reading of the amended purchasing policy to include a conflict of interest form. **(Heather Woody will be available for any questions the commissioners may have.)**

**Pages: 140-154**

**26. Finance – Approval of Budget Amendments, Project Ordinances, Departmental Requisitions and Purchases:**

Finance Director Heather Woody is requesting approval of the following budget amendments, Project Ordinances, departmental requisitions and purchases:

- a. Administration & Personnel/Laptop Purchase - \$0
- b. Finance – Collections Center Temp Worker - \$0
- c. Teen Court – Professional Services - \$0
- d. Economic Development – Professional Services - \$0
- e. Health Dept – Public Health Infrastructure Additional Funding - \$30,931
- f. Central Garage – Geotab Services - \$20,910
- g. Recreation – Insurance Payment for Damage - \$7,705
- h. Veterans Services – Continue Usage of Grant - \$9,314
- i. Amended Ordinance for Columbus County Schools - \$0
- j. Close Out Grant Ordinance Aging HHI Grant to correct fund number – (\$51,464)
- k. Reissue Grant Ordinance Aging HHI Grant under correct fund number - \$51,464
- l. Departmental Requisitions
- m. Departmental Purchases needing PO's

**Pages: 155-220**

**27. Appointments/Re-Appointments/Replacements:** Staff is requesting appointments, re-appointments or replacements to the following boards, committees and councils.

**Legend: EB** = Entire Board  
**Listed Zone #** = Individual Commissioner

<b>Zone I:</b>	Barbara Featherson	<b>Zone V:</b>	Brent Watts
<b>Zone II:</b>	Chris Smith	<b>Zone VI:</b>	Ricky Bullard
<b>Zone III:</b>	Giles E. Byrd	<b>Zone VII:</b>	Scott Floyd
<b>Zone IV:</b>	Lavern Coleman		

COMMITTEE	ZONE/ EB	PERSON(S)	EXP. DATE
Southeast Economic Development Commission	EB	Lisa Nye (resigned)	04/01/2028 4 year term

**RECESS REGULAR SESSION and enter into COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING**

**28. Water and Sewer Districts I, II, III, IV, and V Combination Minutes:**

a. June 16, 2025 Regular Session

**Board Minutes Section**

**29. Water and Sewer Districts I, II, III, IV, and V – Approval of the Contract Extension for On-Call Engineers with Green Engineering, Withers Ravenel, and MS**

**Consultants:** Public Utilities Director Harold Nobles is requesting approval of the contract extension for on-call engineers with Green Engineering, Withers Ravenel, and MS Consultants. (Harold Nobles will be available for any questions the commissioners may have.)

**Pages: 221-243**

**30. Water and Sewer District II - Approval of the Amended Capital Project Ordinance to Closeout the DEQ-DWI Planning Grant:** Public Utilities Director Harold Nobles is requesting approval of the Amended Capital Project Ordinance to Closeout the DEQ-DWI Planning Grant. This grant was used for funding engineer and consultant services in WDII. (Harold Nobles will be available for any questions the commissioners may have.)

**Pages: 244-246**

**31. Water and Sewer District IV - Approval of the Amended Capital Project Ordinance for the Closeout of the Lakeland Village Water Line Extension Project:** Harold Nobles is requesting approval of the amended capital project ordinance to closeout the Lakeland Village Water Line Extension Project. (Harold Nobles will be available for any questions the commissioners may have.)

**Pages: 247-249**

**ADJOURN COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V BOARD MEETING**

**32. Comments:** Commissioners and County Manager.

### **33. Adjournment**