

**COLUMBUS COUNTY BOARD OF COMMISSIONERS****July 21, 2008****6:30 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, for the purpose of conducting three (3) Public Hearings and for their regular scheduled meeting on the third Monday.

**COMMISSIONERS PRESENT:**

James E. Prevatte **Chairman**  
 Bill Memory, **Vice Chairman**  
 Amon E. McKenzie  
 Sammie Jacobs  
 Lynwood Norris  
 Ricky Bullard  
 Ronald Gore

**APPOINTEES PRESENT:**

William S. Clark, **County Manager**  
 Steven W. Fowler, **County Attorney**  
 June B. Hall, **Clerk to Board**  
 Bobbie Faircloth, **Deputy Finance Officer**

**6:30 P.M.****PUBLIC HEARING #1:**

**Public Transportation - Rural Operating Assistance Program (ROAP):** the purpose of this Public Hearing is to inform the public of the application to be submitted to the North Carolina Department of Transportation.

**PUBLIC HEARING CALLED to ORDER:**

At 6:30 P.M., Chairman James E. Prevatte called the Public Hearing to order for the Rural Transportation's Rural Operating Assistance Program (ROAP). Chairman Prevatte requested that Steven W. Fowler, County Attorney, explain to the public how the Public Hearing would be conducted. Mr. Fowler read, orally, Rule 24 - Public Address at Public Hearings, from the Rules of Procedure Handbook. Charles Patton, Public Transportation Director, stated the following:

1. The purpose of this Public Hearing is to inform the public of the proposed Rural Operating Assistance Program (ROAP) application to be submitted to the North Carolina Department of Transportation no later than July 25, 2008;
2. This is the award of the grant;
3. This is an one hundred (100%) percent grant, with no matching funds; **and**
4. There are three (3) legs of this grant, as follows:
  - a. Elderly and Disabled Transportation Assistance (EDTAP);
  - b. Employment Transportation Assistance Program; **and**
  - c. Rural General Public (RGP).

**COMMENTS:**

No written or oral comments were received.

**PUBLIC HEARING CLOSED:**

At 6:36 P.M., Commissioner Norris made a motion to close the Public Hearing, seconded by Commissioner McKenzie. The motion unanimously passed.

**ANNOUNCEMENT by CHAIRMAN JAMES E. PREVATTE:**

Chairman Prevatte announced the following Public Hearing was duly called for and duly advertised, but inadvertently left off of the Agenda. The following Public Hearing will now be Public Hearing Number 2, and the Public Hearing listed on the Agenda as Public Hearing Number 2 will now be Public Hearing Number 3.

**6:37 P.M.****PUBLIC HEARING #2:**

**CDBG - Application for 2008 Community Development Block Grant Funding - Columbus County Scattered Site Program:** the purpose of this Public Hearing is to notify citizens of the

proposed application contents and receive comments relative to the proposed application contents.

**PUBLIC HEARING CALLED to ORDER:**

At 6:37 P.M., Chairman James E. Prevatte called the Public Hearing to order for the CDBGF - Application for 2008 Community Development Block Grant Funding - Columbus County Scattered Site Program. Chairman Prevatte requested that Steven W. Fowler, County Attorney, explain to the public how the Public Hearing would be conducted. Mr. Fowler read, orally, Rule 24 - Public Address at Public Hearings from the Rules of Procedure Handbook. Floyd Adams, The Adams Company, Incorporated, stated the following:

1. The purpose of this Public hearing is to notify citizens of the proposed application contents and receive comments relative to the proposed application contents;
2. The proposed project will include rehabilitation and relocation of six to eight (6-8) dwellings and general administration;
3. The Columbus County Housing Advisory Committee reviewed two hundred (208) applications and narrowed these down to eight (8) and then to four (4); **and**
4. The maximum amount for this grant is four hundred thousand and 00/100 (\$400,000.00) dollars.

**COMMENTS:**

No comments were received, either orally or written.

**PUBLIC HEARING CLOSED:**

At 6:39 P.M., Commissioner Norris made a motion to close the Public Hearing, seconded by Commissioner McKenzie. The motion unanimously passed.

**6:40 P.M.  
REGULAR SESSION**

**Agenda Items #1, #2 and #3: MEETING CALLED to ORDER. INVOCATION, PLEDGE of ALLEGIANCE :**

At 6:40 P.M., Chairman James E. Prevatte called the July 21, 2008 Columbus County Board of Commissioners Meeting to order. The invocation was delivered by Commissioner Ronald Gore. Everyone in attendance stood and pledged Allegiance to the Flag of the United States of America, which was led by Vice Chairman Bill Memory.

**ADJUSTMENT to JULY 21, 2008 AGENDA:**

Chairman James E. Prevatte stated the Certified Statement for the Rural Operating Assistance Program (ROAP) was not received by the Clerk to the Board for the listing on the Agenda and inclusion in the Board Packet. Due to the timeliness of the funding cycle, the document needs to be approved at this meeting. It is my recommendation that this item be added to the July 21, 2008 Agenda as Agenda Item #16, and all Agenda Items following will be numbered accordingly. The required Public Hearing was conducted prior to this meeting.

Commissioner Jacobs made a motion to add the Certified Statement for the Rural Operating Assistance Program (ROAP) to the July 21, 2008 Agenda as Agenda Item #16, and all Agenda Items following will be numbered accordingly, seconded by Commissioner Norris. The motion unanimously passed.

**Agenda Item #4: BOARD MINUTES APPROVAL:**

Vice Chairman Memory made a motion to approve the following listed Board Minutes, as recorded, seconded by Commissioner Gore. The motion unanimously passed.

- A. June 16, 2008 Regular Session Board Meeting (**tabled at the July 07, 2008 Meeting**);
- B. June 30, 2008 Regular Session Board Meeting (**Resumed from June 16, 2008**); **and**
- C. July 07, 2008 Regular Session Board Minutes.

Vice Chairman Memory made a motion to approve the June 16, 2008, June 30, 2008 and July 07, 2008 Regular Session Board Meeting Minutes, as recorded, seconded by Commissioner Gore. The motion unanimously passed.

**Agenda Item #5: PUBLIC INPUT:**

Chairman Prevatte stated it was time for public input. The following spoke:

1. **Robert Adams:** stated the following:
  - A. I would like to speak in reference to Agenda Item #15;
  - B. If the government gets involved in citizens' social habits, then they will practicing socialism;
  - C. If the government tries to control what businesses do, then we will have a communistic society; **and**
  - D. The government needs to allow each business to make this decision for themselves and allow the patrons to decide which business they will patronize.
  
2. **Rebecca Westbrook (Southeastern Community College):** stated the following:
  - A. I am a biology instructor at the college;
  - B. The Venus Fly Trap is not federally protected at this time, but it is on the list of high concern;
  - C. On private property, you can handle this plant in the manner you choose;
  - D. It is illegal to poach this plant on State property;
  - E. This information was obtained from Laura Gad with the North Carolina Department of Agriculture; **and**
  - F. I fully support the Venus Fly Trap as the official plant for Columbus County.

**Agenda Item #6: SINGLE FAMILY REHABILITATION PROGRAM (SFR 2007) - APPROVAL to ACCEPT LOW BIDDER for CASE 2 and CASE 3:**

Warren Wooten, The Wooten Company, is requesting Board approval to accept D & A Construction as the low bidder for Case 2 and 3, as per the following Bid Tabulation.

**COLUMBUS COUNTY SFR 07 BID TABULATION SHEET - BID OPENING 1  
BID DATE: June 24, 2008**

<b>CONTRACTOR</b>	<b>CASE #2</b>	<b>CASE #3</b>
D & A	\$45,775	\$47,950
Robert Strickland	\$49,714	\$48,352
David Revels	\$53,535	\$51,445
Ralph Pevia	\$57,525	\$61,650
<b>LOW BID RE-TABULATED:</b>	<b>\$35,725</b>	<b>\$38,025</b>

Mr. Wooten stated the following:

1. D & A Construction is the apparent low bidder in each case;
2. The scope of work was reduced in each case due to program guidelines and budgetary constraints;
3. The maximum amount of work per program guidelines is approximately \$40,000;
4. The bids were re-tabulated to show the reduction of work and D & A remained the low bidder; **and**
5. Case 2 is located at 3789 Richard Wright Road, Tabor City, North Carolina, and Case 3 is located at 70 Bish Ford Road, Whiteville, North Carolina.

Commissioner McKenzie made a motion to approve the acceptance of the low bidder, D & A Construction, at the price of thirty-five thousand, seven hundred twenty-five and 00/100 (\$35,725.00) dollars for Case Number 2, and thirty-eight thousand, twenty-five and 00/100 (\$38,025.00) dollars for Case Number 3, seconded by Commissioner Norris. The motion unanimously passed.

**Agenda Item #7: CDBG (2008) SCATTERED SITE HOUSING PROGRAM - APPROVAL of APPLICANTS SELECTED:**

Floyd Adams, The Adams Company, Incorporated, requested Board approval of the following applicants that have been selected for the 2008 Columbus County Scattered Site Housing Program.

**Original Selection:**

<b>UNIT</b>	<b>NAME</b>	<b>ADDRESS</b>	<b>TOWN</b>
3	Geneva Jacobs	6320 Old Lake Road	Bolton
6	Charles & Pauline Joyner	106 W. 4 <sup>th</sup> Avenue	Chadbourn
9	Wanda Spivey	182 Sycamore Drive	Chadbourn
23	Loraine Cokley	P.O. Box 1604	Whiteville

**Alternate Selections:**

<b>UNIT</b>	<b>NAME</b>	<b>ADDRESS</b>	<b>TOWN</b>
14	Carrie Antone	10707 Sam Potts Hwy.	Lake Wacc.
19	Freddie Williams	334 West 2 <sup>nd</sup> Street	Tabor City
11	Dortha Gause	79 Ward Village	Evergreen
22	Rose Nell McCallister	55 McCallister Drive	Whiteville

Mr. Adams stated the following:

1. We received two hundred eight (208) applications;
2. No names were provided to the Housing Advisory Committee members;
3. The number of applications was reduced to four (4) houses, with four (4) alternates;
4. Out of the four (4) houses, one (1) is a repair, and three (3) are demolitions;
5. The total grant is four hundred thousand and 00/100 (\$400,000.00) dollars;
6. The required Public Hearing was conducted previous to this meeting;
7. These houses will be frame built, with 1,100 - 1, 200 square feet, and will have vinyl siding;  
**and**
8. The applicant must own the land.

Commissioner Norris made a motion to approve the selection of the four (4) applicants, with the four (4) alternates, for the CDBG (2008) Scattered Site Housing Program, seconded by Commissioner Gore. The motion unanimously passed.

**RECESS REGULAR SESSION and enter into PUBLIC HEARING #3:**

At 6:59 P.M., Commissioner Bullard made a motion to recess Regular Session and enter into the scheduled Public Hearing #3, seconded by Commissioner McKenzie. The motion unanimously passed.

**7:00 P.M.**

**PUBLIC HEARING #3:**

**Use of Community Development Block Grant (CDBG) Funds for Sewer Project in Dothan:** the purpose of this Public Hearing is to receive citizen comments regarding the use of Community Development Block Grant (CDBG) funds from the North Carolina Department of Commerce and the U.S. Department of Housing and Urban Development. **(This is the second of the two (2) required Public Hearings.)**

**PUBLIC HEARING CALLED to ORDER:**

At 7:00 P.M., Chairman James E. Prevatte called the Public Hearing to order and stated this Public Hearing was for the use of Community Development Block Grant (CDBG) Funds for the Sewer Project in Dothan. Chairman Prevatte requested that Steven W. Fowler, County Attorney, explain to the public how the Public Hearing would be conducted. Mr. Fowler read, orally, Rule 24 - Public Address at Public Hearings, from the Rules of Procedure Handbook. Leroy Sellers, Public Utilities Director, stated the following:

1. The purpose of this Public Hearing is to receive citizen comments regarding the use of Community Development Block Grant (CDBG) funds from the North Carolina Department of Commerce and the U.S. Department of Housing and Urban Development;
2. CDBG funds may be used to benefit low and moderate income residences;
3. This is an approximate \$1.25 million project to serve approximately thirty (30) houses with

- public sewer;
4. The funding of this project will come from CDBG/Rural Center and other committed funds;  
**and**
  5. This project will be for approximately 7,200' of sewer lines.

A brief discussion was conducted, among the Board members, relative to the amount expended per household would be in excess of forty-one thousand and 00/100 (\$41,000.00) dollars, and the fact that after the original thirty (30) houses were hooked onto the sewer line with the grant funds, the hookup fee would be seven thousand, five hundred and 00/100 (\$7,500.00) dollars, which amount could be financed by the County over an extended number of years.

**COMMENTS:**

No public comments were received, either orally or written.

**PUBLIC HEARING CLOSED:**

At 7:10 P.M., Vice Chairman Memory made a motion to close the Public Hearing, seconded by Commissioner Gore. The motion unanimously passed.

**REGULAR SESSION RESUMED:**

Vice Chairman Memory made a motion to resume Regular Session, seconded by Commissioner McKenzie. The motion unanimously passed.

**Agenda Item #8: CDBG (2008) COMMUNITY REVITALIZATION APPLICATION (CONCENTRATED NEEDS) - PERMISSION to MOVE FORWARD with GRANT and ESTABLISHMENT of SECOND PUBLIC HEARING:**

Floyd Adams, The Adams Company, Incorporated, requested Board approval to move forward with the 2008 CDBG Community Revitalization Application (Concentrated Needs Grant) and the establishment of August 4, 2008 as the date for the second Public Hearing. **The time of the Public Hearing needs to be set.** Mr. Adams stated the following:

1. This grant is for concentrated needs, and they are in the process of changing the name to Community Revitalization;
2. The maximum amount of this grant is eight hundred fifty thousand and 00/100 (\$850,000.00) dollars, with a possible ten (10%) percent match, which would equate to eighty-five thousand and 00/100 (\$85,000.00) dollars;
3. This project will take two to three (2-3) years to complete any may be budgeted over a two (2) year period; **and**
4. The deadline for submission is the last of August, 2008.

Vice Chairman Memory made a motion to establish August 04, 2008, at 6:30 P.M., as the date and time to conduct the Public Hearing for the 2008 CDBG Community Revitalization Application (Concentrated Needs Grant), seconded by Commissioner McKenzie. The motion unanimously passed.

**Agenda Item #9: ORDINANCE - REVISED MANUFACTURED HOME PARK ORDINANCE:**

Don Eggert, Columbus County Interim Planner, presented the following **revised** Manufactured Home Park Ordinance to be the first reading of this Ordinance, and requested the establishment of August 18, 2008 as the date for the Public Hearing. **The time of the Public Hearing needs to be set.**

**MANUFACTURED HOME PARK ORDINANCE  
for  
COLUMBUS COUNTY , NORTH CAROLINA**

**I. General**

**A. PURPOSE**

The purpose of this Ordinance is to regulate and guide the establishment of manufactured home parks in order to promote the public health, safety and general welfare of the citizens of Columbus County, North Carolina. This Ordinance is designed to accomplish the following specific objectives (a) to further the orderly layout of manufactured home parks; (b) to secure safety from fire, panic and other danger; (c) to provide adequate light and air; (d) to ensure compliance with respect to water and sewage.

## **B. AREA GOVERNED**

These regulations shall govern the establishment of each and every new manufactured home park and the alteration or expansion of existing manufactured home parks lying within the jurisdiction of Columbus County and which is not governed by a municipality within Columbus County.

## **C. AUTHORITY**

Columbus County hereby exercises its authority to adopt and enforce a Manufactured Home Park Ordinance pursuant to the authority granted to Columbus County by Chapter 153A, of the General Statutes of North Carolina.

## **D. SHORT TITLE**

This Ordinance shall be known as the Manufactured Home Park Ordinance for Columbus County, and may be cited as the Manufactured Home Park Ordinance.

## **E. DEFINITIONS**

When used in this Ordinance, the following words and phrases shall have the meaning given in this section. Terms not herein defined shall have their customary definitions where not inconsistent with the context. The term shall is mandatory and words used in the singular include the plural and those in the present include the future tense.

**Board of County Commissioners:** Governing Body for the County of Columbus.

**Columbus County Health Department:** Health Director or his/her designated agent(s).

**Cul-de-sac:** A street with only one (1) end to traffic and the other end being permanently terminated and a vehicular turnaround provided for the safe and convenient reversal of traffic movement. Length is measured from the center point of the turnaround to the centerline of the connecting non-cul-de-sac street.

**Developer:** Any person, firm, trust, partnership, association or corporation engaged in development or proposed development of a subdivision, as defined herein.

**Easement:** The right to use another person's property, but only for a limited and specifically named purpose, the owner generally continues to make use of such land since he/she has given up only certain and not all ownership rights.

**Manufactured Home:** A structure that:

- (a) Consists of a single unit completely assembled at a factory or of two (2) [double-wide] or three (3) [three-side] principal components totally assembled at the factory and joined together at the site; and
- (b) Is designed so that the total structure (or in the case of a double-wide or triple-wide, each component thereof) can be transported on its own chassis; and
- (c) Is over thirty-two (32') feet long and over eight (8') feet wide; and
- (d) Is designed to be used for one (1) family, including permanent provisions for living, sleeping, eating, cooking and sanitation; and
- (e) Is actually being used, or is held ready for use, as a dwelling; and
- (f) Is not permanently attached to a foundation

A structure that is otherwise defined herein as a manufactured/manufactured home is permanently attached to its foundation if:

- (a) The foundation was constructed in such a way or at such expense as to Make it unlikely that

- the manufactured/manufactured home placed upon it will later be removed; or
- (b) If the manufactured home cannot be removed from the foundation without great expense or severe damage to the manufactured/manufactured home.

**Manufactured Home Park:** Any place, area or tract of land maintained for the purpose of renting or leasing for private use. A space where six (6) or more manufactured/manufactured home units will be used for human habitation purposes, whether the Manufactured/manufactured homes are owned by the owner of the manufactured/manufactured home park or owned by the individual occupants. A minimum of 3 acres is required for a manufactured/manufactured Home Park in Columbus County.

**Public Water Supply:** Any water supply furnishing potable water to fifteen (15) connections or combinations of twenty-five (25) residences or businesses so approved and designated by the appropriate agent of the State of North Carolina. This definition is not to be inferred as limited to publicly owned or operated systems; as such systems may be owned and operated by either public or private enterprise.

**Sanitary Sewage System:** A complete system of sewage collection, treatment and disposal, including approved privies, septic tank systems, connection to public or community sewage systems, incinerators, mechanical toilets, composting toilets, recycling toilets, mechanical aeration systems or other such systems.

**Septic Tank System:** A subsurface sanitary sewage system consisting of a settling tank and a subsurface disposal field and other appurtenances required for proper collection, distribution, treatment, disposal, operation and performance.

**Setbacks:** The distance between a structure and the space or boundary line

**Surveyor:** A qualified land surveyor or engineer registered and currently licensed to practice surveying in the State of North Carolina.

## II. APPROVAL PROCEDURE

**A. Approval Required:** Manufactured home parks may be established upon the approval of the Planning Board

### **B. Manufactured Home Park Plan Submission**

1. Prior to the construction of a manufactured home park or the expansion of an existing park, the developer shall submit a plan to the Columbus County Planner. Ten (10) copies of the proposed park plan must be received at least twenty-eight (28) days prior to a regularly scheduled meeting of the Columbus County Planning Board.
2. All park plans shall be prepared by a registered land surveyor currently licensed and registered in the State of North Carolina, or the owner or his/her authorized agent and shall be drawn legibly at a scale of one hundred (100') feet one (1") inch, or larger, and shall include the following plan requirements;
  - (a) Name of park, developer, scale, date and tax map, block and parcel number;
  - (b) Vicinity Map, sketch showing park and surrounding area;
  - (c) The location of existing property lines, streets, drainage easements and public utility easements as well as all structures to be located on the park site;
  - (d) The outside boundaries of the tract of land on which the park will be built and approximate bearings and distances of each line;
  - (e) Proposed manufactured home spaces (well defined), indicating accurate dimensions and site numbers;
  - (f) All existing structures and proposed structures;
  - (g) The proposed location of all streets, driveways, recreational areas and parking areas;

- (h) Water distribution system which will connect to County system, if applicable (should be designed to minimum County standards and submitted for review);
- (i) Surface and/or subsurface drainage plans;
- (j) Classification of the property;
- (k) Total number of acres in site;
- (l) Total number of spaces planned;
- (m) Flood plain information;
- (n) Landscaping and buffering;
- (o) Names of adjoining property owners & the use of property
- (p) Sign location and dimensions;
- (q) Title, date, north arrow, scale;
- (r) Sedimentation control plan information in accordance with North Carolina State Law;
- (s) Off-street parking
- (t) Location & dimensions of present and planned park streets as well as adjacent highways;
- (u) Method of household waste disposal;
- (v) Planned water & sewerage systems.

**C. Review of Proposed Plan:** The County Planner shall submit the proposed plan to the Technical Review Committee (TRC) for their review. Upon TRC review, discrepancies, and other concerns regarding the proposed development, shall be provided to the applicant or their agent outlining the actions needed to bring the plan into conformance with this ordinance. The plans will not be presented to the planning board for their consideration until all the requirements of the ordinance are met, or in the opinion of the county planner, can be met by the applicant.

**D. Plan Approval:** The County Planning Board shall review and consider plan approval based on agency reviews and other information brought before them.

**E. Notification of Final Approval:** After receiving approval of the plan from the Planning Board, the County Planner is authorized to write a letter of approval to the developer. Spaces can be rented/leased only after all requirements have been met, all proper permits have been obtained and an issuance of a certificate of compliance has been completed.

**F. Issuance of a Certificate of Compliance:**

- A. After receiving approval of the plan by the Board of County Commissioners or their Designate, the Health Department and the County Inspections Department, the County Planner is authorized to issue a compliance permit.
- B. When a park is to be developed in stages, the proposed plan may be submitted for the entire park or application for a Certificate of Compliance may be made for each planned stage.

**G. Variances:** Where strict adherence to the provisions of the Ordinance would cause an unnecessary hardship because of topographical or other conditions peculiar to the site, the Planning Board, acting statutorily as a Board of Adjustment, may authorize a variance, if such variance can be made without destroying the intent of the Ordinance.

**H. Development Time Frame:** If the construction of the park has not begun within twelve (12) months from the issue date of the letter of approval, the Planning Board may grant an extension of

this approval if the developer appears before the Board and shows cause. If cause is not shown, the developer must repeat all the required steps of the procedure for securing approval of a manufactured home park as required by this Ordinance.

When a manufactured home park is to be developed in stages, the preliminary manufactured home park plan shall be submitted for the entire development and an application for approval shall be made for each stage of development.

### III. MINIMUM DESIGN STANDARDS

The following standards shall be considered the minimum requirements for all new manufactured home parks.

#### A. General Requirements

- 1) Every manufactured home park shall contain at least six (6) spaces before it is classified as a manufactured home park.
- 2) No more than one (1) manufactured home may be parked on any one (1) space. Manufactured homes shall not be permitted on parcels, lots or spaces other than those approved through these regulations.
- 3) No space shall have direct vehicular access to a public road; such access to a public road is subject to NCDOT approval.
- 4) No campers, travel trailers, recreational vehicles or tents are permitted for habitation.
- 5) All spaces shall be located on sites with elevations that are not susceptible to flooding. The spaces shall be graded to prevent any water from ponding or accumulating within the park. Each space shall be properly graded to obtain a reasonably flat site for a manufactured home to provide adequate drainage away from the space. The requirement is not intended to circumvent FEMA regulations or the County Flood Management Plans.
- 6) The park owner is responsible for refuse collection. Storage, collection and disposal of refuse shall be so managed as not to create health hazards, rodent harborage, insect-breeding areas, accident, fire hazards or air pollution. The method of garbage disposal shall be noted on the plan.
- 7) The transfer of title of a manufactured home space or spaces either by sale or by any other manner shall be prohibited within a park as long as the park is in operation.
- 8) All manufactured home units must be placed individually on approved park spaces where all design standards and utilities have been completed.
- 9) Junked or wrecked vehicles are prohibited in manufactured home parks.

#### B. STREETS AND PARKING

1. **Off-Street Parking Requirements:** Two (2) off-street parking spaces shall be provided and maintained for each manufactured home space. Required parking spaces may be included within the minimum required space for each manufactured home space.
2. **Internal Street Standards:**
  - a) One (1) way or two (2) way streets may be used throughout the park. One (1) way streets may have a minimum width of twenty (20') feet. Two (2) way streets may have a minimum width of forty (40') feet. Such streets shall be well maintained and clearly identified. All streets within the park shall be privately owned and maintained. Each manufactured home space shall abut an internal street within the park.
  - b) All internal streets that dead-end shall be provided with a permanent

turn-around; such turnarounds shall have a minimum radius of 40 feet.

- c) All parking within the park shall take place off the internal street within designated parking areas only. All internal streets within the park shall be equipped with adequate and suitable drainage facilities.
- d) Maintenance of all internal streets and drainage facilities shall be the responsibility of the owner of the park. Such streets shall be maintained in a manner to be free from pot holes, breaks in the pavement, rough surfaces, ponding of water and associated problems which would impede or cause hazards to motor vehicles. Speed reduction bumps on paved internal streets are permissible, but they shall be painted and appropriate signs indicting the speed reduction bump must be placed along the street. Streets must have a surface of two (2") to four (4") inches of rock, marl, gravel or pavement. (Owner's Option)

3. **Ingress and Egress:** Manufactured home parks shall not be located on through lots unless the park is designed in a manner that does not encourage motorists from using the park as a means of traveling from one (1) public street to another. Manufactured home parks requiring only one (1) entrance and exit area shall provide at least one (1) permanent turnaround within the park. All park entrances must be approved by the North Carolina Department of Transportation.

**C. Minimum Park Area:** All parks shall have a gross land area of at least three (3) acres.

**D. Minimum Space Design:** If both public water and sewer are available, the following minimum space requirements also takes into account the need for adequate space to prevent overcrowding, prevent fire hazards, provide sufficient light and air, etc.

- o Minimum space size, square feet: 2,500 square feet
- o Minimum space width: 25 feet
- o Minimum space depth: 100 feet

Where public, municipal or community water or sewer systems exist within one thousand (1,000') feet of the park, the developer shall connect to such system. If the water distribution system is installed in accordance with minimum County standards, the developer could dedicate the system to the County to operate. The county will have the right to accept or not accept such water system.

A minimum of ten (10%) percent of the total land area shall be devoted to accessible common open space. These areas are separate from the manufactured home spaces and shall be grouped and of character suitable for active and passive recreation and shall be reasonably located for safe and convenient access to residents.

Each manufactured home shall be located at least thirty (30') feet from the edge of any publicly maintained street or road's right of way.

**E. Spaces Numbered:** A permanent number, that shall not be changed, shall identify each manufactured home space. The appropriate number of each manufactured home space must be permanent and visibly displayed on each space. Each number shall be placed on a concrete, wood, metal or any permanent post and conspicuously located on the lot.

**F. Utility Requirements:** Adequate and safe sewage disposal facilities shall be pro-vided in all parks.

Individual septic tank systems are permissible in accordance with the requirement of the State Health Sewage Disposal Regulations and Columbus County Environmental Health.

No method of sewage disposal shall be installed, altered or used without the approval of the Columbus County Health Department.

Building and grounds shall be maintained free of rodent/insect harborage and infestation. Extermination methods and other control measures shall be in accordance with the requirements of licensed pest control operators. The park owner shall be responsible for pest

extermination and pest control measures to prevent the development of unsanitary conditions.

- G. Buffering:** An external buffering strip at least ten (10') feet in width shall be maintained. This strip shall be free of all encroachment by buildings, park areas or im-pervious coverage. No designated manufactured home spaces shall include any areas required for buffering in accordance with this Ordinance.
- H. Registration of Occupants:** Every manufactured home park owner or operator shall maintain an accurate register containing a record of all occupants and owners of manufactured homes in the park. The register shall be available for inspection at all times by authorized County representatives. The register shall contain the following information:
- 1) Name and address of the occupants of each space;
  - 2) Manufactured home space number and number of occupants;
  - 3) Date when occupancy within the park began and date which occupancy with the park ceased.
- I. Inspection:** The county planner, the Columbus County Health Department and the Columbus County Building Inspections Department are hereby authorized and directed to make such inspections as are necessary to determine satisfactory compliance with this Ordinance. If connecting to County water, the developer must comply with minimum County standards. It shall be the duty of the owners of the manufactured home park to give these agencies free access to such premises at reasonable times for inspections.

The person to whom an operating permit for a manufactured home park is issued shall operate the park in compliance with this Ordinance and shall provide adequate supervision to maintain the park, its facilities and equipment in good repair and in a clean and sanitary condition.

#### IV. ADMINISTRATION

- A. Conformance Requirements:** Manufactured home parks shall be permitted only in conformance with the regulations of this Ordinance.
- B. Criminal Violations:** Any person violating the provisions of this Ordinance shall be guilty of a Class Three misdemeanor and is punishable by a fine up to five hundred and 00/100 (\$500.00) dollars per violation in accordance with the NCGS 14-4. Each day that the violation continues to exist shall be considered a separate and distinct offense. For the purpose of this Ordinance, a violation begins from the date of first notification.
- C. Civil Penalties:** In addition to the other remedies cited in this Ordinance for the enforcement of these provisions, these regulations may be enforced through the issuance of citations by Columbus County. These citations shall be in the form of a civil penalty. The County may recover this penalty within seventy-two (72) hours after being cited for a violation. In addition, failure to pay the civil penalty within the seventy-two (72) hour period, may subject the violator to criminal charges.

The following civil penalties are established for violations under this Section:

<b>VIOLATION</b>	<b>CHARGE</b>
Warning Citation	None, correct within thirty (30) days
First Citation	\$25.00
Second Citation for Same Offense	\$50.00
Third and Sequential Citation for Same Offense	\$50.00

These civil penalties are in addition to any other penalties, which may be imposed by the court of law for violations of the provisions of this Ordinance.

In addition to the foregoing enforcement provisions, this Ordinance may be enforced by any remedy provided in North Carolina General Statute 153-A-123, including, but not limited to,

all appropriate equitable remedies issued from a court of competent jurisdiction as provided in General Statute 153A-123(d) and particularly the remedy of injunction and order of abatement as allowed by North Carolina General Statute 153A-123(e).

This Ordinance specifically provides that each day's continuing violation is a separate and distinct offense.

- D. Separability:** Should the courts for any reason hold any section or provision of these regulations void or invalid, it shall not affect the validity of any other section or provision hereof which is not itself held void and invalid.

Wherever the provision of any other law, ordinance or regulation imposes higher standards than are required by the provision of this Ordinance, the provisions of such law, ordinance or regulations shall govern.

- E. Amendment Procedure:** This Ordinance may be amended from time to time by the Board of County Commissioners as provided by the General Statutes.

ADOPTED this the \_\_\_\_ day of \_\_\_\_\_ 20\_\_

#### COLUMBUS COUNTY BOARD OF COMMISSIONERS

\_\_\_\_\_  
**JAMES E. PREVATTE, Chairman**

**ATTESTED BY:**

\_\_\_\_\_  
**JUNE B. HALL, Clerk to Board**

Mr. Eggert stated the following:

1. I am here on behalf of the Columbus County Planning Board;
2. They have streamlined, updated and clarified the existing Manufactured/Mobile Home Park Ordinance for Columbus County;
3. It has been made very simple;
4. I am recommending that this be the first reading; **and**
5. I requested the Public Hearing be conducted on August 18, 2008, but I have a conflict, and I would like to change that date to September 02, 2008.

Commissioner Norris made a motion to approve the **revised** Manufactured Home Park Ordinance, on the first reading, and to establish September 02, 2008, at 6:30 P.M., as the date and time for the Public Hearing, seconded by Vice Chairman Memory. The motion unanimously passed.

**Agenda Item #10: COOPERATIVE EXTENSION - DEPARTMENTAL UPDATE:**

Jackie Roseboro, Cooperative Extension Director, delivered the following departmental update to the Board.

1. Cooperative Extension is an educational agency;
2. We receive federal, state and county funds;
3. We are always open to the general public;
4. We are the arm of North Carolina State University and A&T State University that facilitates application of research and knowledge from the university to local community needs and problems;
5. We are a living, evolving, market-driven organization that responds to society's changing needs;
6. The range of topics we address include the following:
  - A. 4-H Youth Development;
  - B. Agriculture;
  - C. Community and Economic Development;
  - D. Family and Consumer Sciences;
  - E. Leadership Development; **and**
  - F. Natural Resources.
7. Program Highlights:

- A. Pesticide Recycling/Collection Day;
  - B. Canola Test Trial;
  - C. ServSafe Training;
  - D. FACT (Farmers Adopting Computer Training);
  - E. Greenhouse Nursery Day;
  - F. HACCP Training;
  - G. Goat Production;
  - H. 4-H Livestock Club;
  - I. Pesticide Education Best Management Practices;
  - J. Nutrition Education;
  - K. Parent Education;
  - L. Community Gardening;
  - M. Native American Day Camp;
  - N. Lighthouse 4-H Club; **and**
  - O. Sweet Potato Grub;
8. We receive grants ranging in the amounts from \$10,000 to \$75,000, with no matching funds;
9. We have an Advisory Council; **and**
10. We have over eight hundred (800) farmers in Columbus County at the present time.

**Agenda Item #11: FIRE and RESCUE - RESOLUTION APPROVING the FINANCING by ACME DELCO RIEGELWOOD FIRE and RESCUE of up to \$131,100.00 for the ONE AMBULANCE PROJECT:**

Angel Justice, Treasurer, requested Board approval and adoption of the following Resolution Approving the Financing by Acme Delco Riegelwood Fire and Rescue of up to \$131,000 for the One Ambulance Project.

**Resolution Approving the Financing  
by Acme Delco Riegelwood Fire and Rescue  
of up to \$131,100.00 for the One Ambulance Project**

**WHEREAS**, Columbus County, North Carolina is presently using its ten million and 00/100 (\$10,000,000.00) dollars for its own purposes in tax exempt financing for this year, and this loan will not be charged against this sum in any manner whatsoever; **and**

**WHEREAS**, the consent of Columbus County is given only with the understanding that the sum will not be charged against the ten million and 00/100 (\$10,000,000.00) dollars which it is using for its financing for this current year; **and**

**WHEREAS**, Acme Delco Riegelwood Fire and Rescue has determined to finance an amount of up to \$131,100.00 for an ambulance. The United States Internal Revenue Code requires that for such financing to be carried out on a tax-exempt basis, this Board must first approve the financing. The VFD has held a public hearing on the financing after published notice, as required by the Code. The VFD has reported the proceedings of the hearing to this Board.

**BE IT THEREFORE RESOLVED** by the Columbus County Board of Commissioners, as follows:

Columbus County approves the VFD's entering in to the financing, as required under the Code for the financing to be carried out on a tax-exempt basis. The VFD's conduct of the required public hearing is approved.

**APPROVED** and **ADOPTED** this the 21<sup>st</sup> day of July, 2008.

**COLUMBUS COUNTY BOARD OF COMMISSIONERS**  
/s/ **JAMES E. PREVATTE, Chairman**

**ATTESTED BY:**  
/s/ **JUNE B. HALL, Clerk to Board**

**CERTIFICATION**

I hereby certify that the foregoing Resolution was duly adopted at a meeting of the Columbus County Board of Commissioners duly called and held on July 21, 2008, and that a quorum was

present and acting throughout such meeting. Such Resolution remains in full effect as of today.

Dated this 21st day of July, 2008.

(SEAL)

/s/ **JUNE B. HALL, Clerk to the Board**  
**COLUMBUS COUNTY BOARD OF COMMISSIONERS**  
**Columbus County, North Carolina**

Vice Chairman Memory made a motion to approve the Resolution Approving the Financing by Acme Delco Riegelwood Fire and Rescue of up to \$131,000 for the One Ambulance Project, seconded by Commissioner Gore. The motion unanimously passed.

**Agenda Item #12: LEGAL and PROFESSIONAL - APPROVAL of RESOLUTION AFFIRMING the APPROVAL of the BOND ISSUANCE given last YEAR:**

Steven W. Fowler, County Attorney, is requesting Board approval and adoption of this Resolution for International Paper Refundings.

**RESOLUTION APPROVING THE ISSUANCE BY THE COLUMBUS COUNTY INDUSTRIAL FACILITIES AND POLLUTION CONTROL FINANCING AUTHORITY OF ITS ENVIRONMENTAL IMPROVEMENT REVENUE REFUNDING BONDS, 2008 SERIES B (INTERNATIONAL PAPER COMPANY PROJECT) IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$8,300,000 AND ITS SOLID WASTE DISPOSAL REVENUE REFUNDING BONDS, 2008 SERIES C (INTERNATIONAL PAPER COMPANY PROJECT) IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$7,700,000**

\*\*\*\*\*

**WHEREAS**, the Board of County Commissioners has created a political subdivision and body corporate and politic of the State of North Carolina known as "The Columbus County Industrial Facilities and Pollution Control Financing Authority" (the "Authority"); and

**WHEREAS**, the Authority is authorized under the Industrial and Pollution Control Facilities Financing Act, Chapter 159C of the General Statutes of North Carolina, as amended (the "Act"), to issue revenue bonds for the purpose, among others, of paying all or any part of the cost of any project (as defined in the Act), to issue bonds to refund such revenue bonds, and to make and execute financing agreements, security documents and other contracts and instruments necessary or convenient in the exercise of such powers; and

**WHEREAS**, the Authority previously authorized pursuant to a resolution adopted on January 24, 2007, as amended on September 25, 2007, the issuance of its Environmental Improvement Revenue Refunding Bonds, 2007 Series B (International Paper Company Project), in the aggregate principal amount of not to exceed \$8,300,000 (the "2007 Series B Bonds") and its Solid Waste Disposal Revenue Refunding Bonds, 2007 Series C (International Paper Company Project), in the aggregate principal amount of not to exceed \$7,700,000 (the "2007 Series C Bonds," collectively with the 2007 Series B Bonds; the "Prior Approved Bonds") the proceeds thereof which were to be made available to International Paper Company (the "Company") to refinance certain sewage facilities and solid waste disposal facilities (the "Projects") located in Columbus County, North Carolina, for use by the Company in connection with its Riegelwood pulp and paper board plant; and

**WHEREAS**, pursuant to the provisions of Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code"), a public hearing on the issuance of the Prior Approved Bonds was held by this Board of Commissioners on February 5, 2007. Such public hearing was held pursuant to public notice published on January 22, 2007 in The News Reporter, a newspaper of general circulation in Columbus County, North Carolina; and

**WHEREAS**, this Board of Commissioners desires to affirm its prior resolution adopted on February 5, 2007, approving the Authority's issuance of its Environmental Improvement Revenue Refunding Bonds, 2008 Series B (International Paper Company Project), in the aggregate principal amount of not to exceed \$8,300,000 (the "2008 Series B Bonds") and its Solid Waste Disposal Revenue Refunding Bonds, 2008 Series C (International Paper Company Project), in the aggregate amount of not to exceed \$7,700,000 (the "2008 Series C Bonds," collectively with the 2008 Series

B Bonds, the "Bonds"), for the purpose of refinancing the costs of the Projects; and

**WHEREAS**, this Board of Commissioners desires to make a record by this Resolution that its prior resolution adopted on February 5, 2007 is hereby affirmed.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Columbus County, North Carolina as follows:

1. This Board of Commissioners does hereby affirm its prior resolution adopted on February 5, 2007.
2. This Board of Commissioners does hereby declare that this Resolution affirms its prior public approval given on February 5, 2007, which approval is required by Section 147(f) of the Code.
3. This resolution shall take effect immediately upon its passage.

Passed and approved July 21, 2008.

/s/ **JAMES E. PREVATTE, Chairman**  
(SEAL)

Attest: **JUNE B. HALL, Clerk to Board**

**STATE OF NORTH CAROLINA     )**  
**COUNTY OF COLUMBUS            )**

I, June Hall, DO HEREBY CERTIFY that I am the duly qualified and acting Clerk of the County Board of Commissioners of Columbus County, North Carolina and keeper of the official minutes thereof, and that the foregoing is a true copy of certain of the proceedings of the County Board of Commissioners taken at a meeting held at the time and place shown on the front page of these excerpts of minutes and is a complete copy of so much of the recorded minutes of said meeting as relates in any way to the passage of the resolution hereinabove set forth.

I DO HEREBY FURTHER CERTIFY that a schedule of regular meetings of said County Board, stating that regular meetings are held on the first Monday and the third Monday of each month at 6:30 P.M., respectively, in the Dempsey B. Herring Courthouse Annex, 112 West Smith Street in Whiteville, North Carolina, has been on file in my office pursuant to G.S. 143-318.12 as of a date not less than seven days before said meeting.

WITNESS my hand and the official seal of Columbus County, North Carolina this 21st day of July, 2008.

/s/ **JUNE B. HALL**  
**Clerk to the Board**  
(SEAL)

Mr. Fowler stated the following:

1. The action requested is simply an affirmation of the approval given last year;
2. This is in accordance with Internal Revenue Code, Section 147(f) of the IRC; **and**
3. The Resolution simply refreshes the public approval.

Commissioner Jacobs made a motion to approve and adopt the Resolution affirming the approval of the bond issuance given last year, seconded by Commissioner McKenzie. The motion unanimously passed.

**Agenda Item #13: GOVERNING BODY - APPROVAL and ADOPTION of DESIGNATION of VENUS FLY TRAP as COLUMBUS COUNTY'S OFFICIAL PLANT RESOLUTION:**

Vice Chairman Bill Memory requested Board approval and adoption of the following Designation of Venus Fly Trap as Columbus County's Official Plant Resolution.

**DESIGNATION of VENUS FLY TRAP as  
COLUMBUS COUNTY'S OFFICIAL PLANT  
RESOLUTION**

**WHEREAS**, Columbus County is vast in area and contains numerous swamp lands and numerous large farming estates; **and**

**WHEREAS**, within Columbus County, there are many natural areas of breath-taking beauty, scenic routes for one's travel, and serene places for relaxation; **and**

**WHEREAS**, within the vast areas of undisturbed natural beauty, there is an indigenous plant growing known as the Venus Fly Trap; **and**

**WHEREAS**, the uniqueness of the Venus Fly Trap is as follows:

- \* Found in nitrogen-poor environments, such as bogs and wet savannahs, and survives in wet sandy and peaty soils;
- \* It has been successfully transplanted and grown in many locales around the world, it is found natively only in North and South Carolina in the United States, specifically within a 100 mile radius of Wilmington, North Carolina;
- \* One (1) such place is North Carolina's Green Swamp;
- \* There appears to be a naturalized species of in northern Florida, as well as populations in the New Jersey Pine Barrens;
- \* The nutritional poverty of the soil is the reason that the plant relies on such elaborate traps; **and**
- \* Insect prey provide the nitrogen for protein formation that the soil cannot.

**WHEREAS**, due to the uniqueness and rareness of this plant, and the fact that it does grow within Columbus County, it is only befitting for this plant to be designated as the official plant for Columbus County.

**NOW, THEREFORE, BE IT RESOLVED** by the Columbus County Board of Commissioners that we designate the Venus Fly Trap to be Columbus County's official plant.

**APPROVED and ADOPTED** this the 21<sup>st</sup> day of July, 2008.

**COLUMBUS COUNTY BOARD OF COMMISSIONERS**

**JAMES E. PREVATTE, Chairman**

**ATTESTED BY:**

**JUNE B. HALL, Clerk to Board**

Vice Chairman Memory stated the following:

1. I appreciate Ms. Westbrook's willingness to be here tonight and share this information with the Board;
2. At Southeastern Community College, they are cloning the Venus Fly Trap;
3. This is a link to biotechnology here in Columbus County.

Vice Chairman Memory made a motion to approve and adopt the Designation of Venus Fly Trap as Columbus County's Office Plant Resolution. The motion died for a lack of a second.

**Agenda Item #14: GOVERNING BODY - DISCUSSION of BIDDING COUNTY'S FINANCIAL SERVICES for BETTER RATES:**

Commissioner Bullard requested a discussion be conducted on bidding the financial services for the County for the best available rate.

Bobbie Faircloth, Deputy Finance Director, stated the following:

1. We currently have banking relations with Branch Banking and Trust, First Citizens, RBC Centura and Waccamaw Bank;
2. I have prepared a Request for Proposals for Banking Services to local banks within Columbus County which was sent out on July 18, 2008; **and**
3. I am in the process of issuing a Request for Proposal for investment services to go out by the

end of July, 2008.

**Agenda Item #15: GOVERNING BODY - DISCUSSION of NON-SMOKING RESTAURANTS and FOOD STANDS:**

Vice Chairman Bill Memory requested a discussion be held on the issue of non-smoking restaurants and food stands within Columbus County.

Vice Chairman Memory made a motion to table this Agenda item indefinitely, seconded by Commissioner Gore. The motion unanimously passed.

**Agenda Item #16: PUBLIC TRANSPORTATION - AUTHORIZE CHAIRMAN to SIGN CERTIFIED STATEMENT for the RURAL OPERATING ASSISTANCE PROGRAM (ROAP) and APPROVE SUB-ALLOCATION FORM:**

Charles Patton, Public Transportation Director, requested Board approval to authorize the Chairman to sign the Certified Statement for the Rural Operating Assistance Program (ROAP), and approve the Sub-allocation Form.

Commissioner Jacobs made a motion to approve the authorization of the Chairman to sign the Certified Statement for the Rural Operating Assistance Program (ROAP), and approve the sub-allocation form, seconded by Commissioner Norris. The motion unanimously passed. This document will be marked as Exhibit "A", and kept on file in the Minute Book Attachments, Book Number 2, for review, in the Clerk to the Board's Office.

**RECESS REGULAR SESSION and enter into a COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING**

At 7:41 P.M., Commissioner Jacobs made a motion to recess Regular Session and enter into a Combination Meeting of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting, seconded by Commissioner McKenzie. The motion unanimously passed.

**Agenda Item #17: COLUMBUS COUNTY WATER AND SEWER DISTRICTS I, II, III, IV AND V - APPROVAL of BOARD MEETING MINUTES:**

June 07, 2008 Combination Meeting of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (5 Sets).

This information will be recorded in Minute Book Number 1 for each Water District, respectively.

**Agenda Item #18: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of ADJUSTMENTS to JUNE, 2008 MONTHLY WATER BILLS:**

Leroy Sellers, Public Utilities Director, requested Board approval of the adjustments to the June, 2008 Monthly Water Bills.

This information will be recorded in Minute Book Number 1 for each Water District, respectively.

**Agenda Item #19: COLUMBUS COUNTY WATER and SEWER DISTRICT IV - APPROVAL of ENGINEERING PLANS:**

Leo Green, Engineer with Green Engineering, requested Board approval of the plans for Columbus County Water and Sewer District IV.

This information will be recorded in Minute Book Number 1 for Columbus County Water and Sewer District IV.

**Agenda Item #20: COLUMBUS COUNTY WATER and SEWER DISTRICT IV - APPROVAL of PAYMENT of \$127,102.50 for ONE-HALF (½) of DESIGN FEES, and APPROVAL of BUDGET AMENDMENT for such:**

Leroy Sellers, Public Utilities Director, requested Board approval of the payment of one hundred twenty seven thousand, one hundred two, and 50/100 (\$127,102.50) dollars for one-half (½) of the design fees for Columbus County Water and Sewer District IV, and approval of Budget Amendment to accommodate such.

This information will be recorded in Minute Book Number 1 for Columbus County Water and Sewer District IV.

**Agenda Item #21: COLUMBUS COUNTY WATER and SEWER DISTRICT IV - APPROVAL for WATER DISTRICT IV to ACCEPT DONATED PROPERTY:**

Leroy Sellers, Public Utilities Director, requested Board approval for Columbus County Water and Sewer District IV to accept donated property, located in Brunswick County, for a booster pump station.

This information will be recorded in Minute Book Number 1 for Columbus County Water and Sewer District IV.

**Agenda Item #22: COLUMBUS COUNTY WATER and SEWER DISTRICT IV - APPROVAL of DOCUMENTS for RURAL CENTER APPLICATION for ADDITIONAL FUNDS, as follows:**

- A. Supplemental Application;
- B. Memorandum of Understanding;
- C. Commitment of Other Funds; and
- D. Authorizing Resolution by Governing Body of the Applicant authorizing County Manager William S. Clark, to execute and file a Rural Center application on behalf of Columbus County Water and Sewer District IV:

Leroy Sellers, Public Utilities Director, requested Board approval of the above listed documents for a Rural Center Application for additional funds for Columbus County Water and Sewer District IV.

This information will be recorded in Minute Book Number 1 for Columbus County Water and Sewer District IV.

**Agenda Item #23: COLUMBUS COUNTY WATER and SEWER DISTRICT V - DOTHAN ROAD SEWER PROJECT, CDBG and RURAL CENTER APPLICATION DOCUMENTS, as follows (25 TOTAL DOCUMENTS):**

**Rural Center Application (7 total documents):**

- A. Authorizing Resolution by Governing Body of the Applicant (Supplemental Program);
- B. Memorandum of Understanding;
- C. Commitment of Other Funds;
- D. Resolution of MBE Percentage Goal (Re-Affirm);
- E. Resolution Prohibiting Conflicts of Interest (Re-Affirm);
- F. Supplemental Application 2008 Clean Water Partner's Infrastructure Program (Certification by Chief Elected Official);
- G. Authorizing Resolution by Governing Body of the Applicant (Household Water/Sewer User Rate);

**CDBG Application (18 total documents):**

- A. Resolution to Submit a Community Development Block Grant Application for Infrastructure Dothan Road; and
- B. Columbus County CDBG Project (verification of the following sixteen (16) adopted/re-affirmed documents - 12 to be adopted, 4 to be re-affirmed):
  1. Code of Conduct - Conflicts of Interest;
  2. Procurement Policy;
  3. Resolution of Commitment to Further Fair Housing, naming the Planning Director as the Fair Housing Officer;
  4. Recipient's Plan to Further Fair Housing (complaint procedure inclusive);
  5. Residential Anti-displacement and Relocation Assistance Plan;
  6. Citizen Participation Plan;
  7. Flood Plain Certification;

8. Resolution of Commitment to Adopt a Policy Prohibiting Undue Force Within Columbus County;
9. Section 519 Certification;
10. Section 3 (Local Economic Benefit for Low - and Very Low-Income Persons Plan (Re-Affirm));
11. Equal Opportunity and Procurement Plan (Re-Affirm);
12. Section 504 Compliance;
13. Certification that the County will use an experienced grants administrator;
14. County is Drug-Free workplace (Re-Affirm);
15. Rehabilitation Guidelines; and
16. Optional Coverage Relocation Plan (Re-Affirm);

Leroy Sellers, Public Utilities Director, requested Board approval of the above listed documents for a CDBG and Rural Center Application.

This information will be recorded in Minute Book Number 1 for Columbus County Water and Sewer District V.

**ADJOURN COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING and resume REGULAR SESSION**

At 7:57 P.M., Vice Chairman Memory made a motion to adjourn the Combination Meeting of Columbus County Water and Sewer Districts I, II, III, IV and V, and resume Regular Session, seconded by Commissioner Norris. The motion unanimously passed.

**Agenda Item #24: APPOINTMENTS - COMMITTEES/BOARDS:**

June B. Hall, Clerk to the Board, is requesting appointments, re-appointments and/or replacements to the following committees/boards.

COMMITTEE	ZONE/ EB	PERSON(S)	EXPIR. DATE	BOARD ACTION
Columbus County Department of Aging Advisory Council	IV	Lois Yoder Dr. Melvin Powell	06-30-2008 06-30-2008	<b>HOLD</b> <b>HOLD</b>
Local Emergency Planning Committee	EB	County Commissioner	N/A	<b>HOLD</b>
Quarter (1/4 ¢)Cent Sales Tax Education Committee <b>Motion: Memory</b> <b>Second: Norris</b>	---	Any Remaining Appointments	N/A	<b>Beverlee Nance</b>

**Agenda Item #25: CONSENT AGENDA ITEM:**

Commissioner Jacobs made a motion to approve the following July 07, 2008 Tax Refund and July 07, 2008 Tax Releases, seconded by Commissioner Norris. This item was tabled at the July 07, 2008 Board Meeting,

**TAX REFUND (as submitted to the Governing Body Office from the Tax Office):  
July 07, 2008**

Refunds Name: Marlin Leasing Amount: \$496.52  
Value: \$64,904.00 Year 006 Account # 01-00749 Bill # 42259 Total \$509.50  
Refund the business personal property value that was listed twice on the same account number.  
c/o Property Tax Dept. P.O. Box Mount Laurel NJ 08054

**TAX RELEASES (as submitted to the Governing Body Office from the Tax Office):  
July 07, 2008**

Release the Property Value in the name of Brinson, Casey Amount: \$17.51  
Value: \$2,245.00 Year: 2004 Account # 07-05513 Bill # 6815 Total \$21.74  
Release the value of a boat, the Nakina Fire (1.80) and Columbus Rescue (.45). The boat was sold out of county in 2003.

Release the Property Value in the name of Brinson, Casey Amount: \$15.37  
 Value: \$2,105.00 Year: 2005 Account # 07-05513 Bill # 0534 Total \$19.22  
 Release the value of a boat, the Nakina Fire (1.68) and the Columbus Rescue (.42). The boat was sold out of county in 2003.

Release the Property Value in the name of Brinson, Casey Amount: \$14.50  
 Value: \$1,895.00 Year: 2006 Account # 07-05513 Bill # 1292 Total \$18.04  
 Release the value of a boat, the Nakina Fire (1.52) and the Columbus Rescue (.38). The boat was sold out of county in 2003.

Release the Property Value in the name of Brinson, Casey Amount: \$13.90  
 Value: \$1,705.00 Year: 2007 Account # 07-05513 Bill # 1297 Total \$17.16  
 Release the value of a boat, the Nakina Fire (1.36) and the Columbus Rescue (.34). The boat was sold out of county in 2003.

Release the Property Value in the name of Dyson, Johnny Amount: \$414.84  
 Value: \$50,900.00 Year: 2007 Account # 06-04359 Bill # 8124 Total \$668.92  
 Release the value of a double wide, the Yam City Fire (50.90) and the Columbus Rescue (10.18). The home is double listed in the name of Clovie S. Ward.

Release the Property Value in the name of Jacobs, John A. Amount: \$27.91  
 Value: \$3,648.00 Year: 2006 Account # 04-04321 Bill # 8028 Total \$226.91  
 Release the value of a mobile home, the Buckhead Fire (2.19) and the Columbus Rescue (.73). The home was sold in 2004 to someone in Bladen County.

Release the Property Value in the name of Jacobs, John A. Amount: \$27.79  
 Value: \$3,410.00 Year: 2007 Account # 04-04321 Bill # 8318 Total \$226.57  
 Release the value of a mobile home, the Buckhead Fire (2.05) and the Columbus Rescue (.68). The home was sold in 2004 to someone in Bladen County.

Release the Property Value in the name of Jacobs, John A. Amount: \$28.28  
 Value: \$3,874.00 Year: 2005 Account # 04-04321 Bill # 950 Total \$208.37  
 Release the value of a mobile home, the Buckhead Fire (2.32) and the Columbus Rescue (.77). The home was sold in 2004 to someone in Bladen County.

Release the Property Value in the name of Main Street Medical Associates Amount: \$212.93  
 Value: \$26,126.00 Year: 2007 Account # 13-26770 Bill # 8265 Total \$261.79  
 Release the business personal property value, and the Columbus Rescue fee. The business is double listed in the name of West Columbus Family Practice.

Release the Property Value in the name of McMillan, Joyce M. Amount: \$273.87  
 Value: \$35,800.00 Year: 2006 Account # 01-02011 Bill # 3510 Total \$474.03  
 Release the property value of a mobile home and the Whiteville Rescue. The home is double listed in the name of Geraldine & Joyce McKinnis.

Release the Property Value in the name of McMillan, Joyce M. Amount: \$291.77  
 Value: \$35,800.00 Year: 2007 Account # 01-02011 Bill # 3861 Total \$491.93  
 Release the value of a mobile home and the Whiteville Rescue. The home is double listed in the name of Geraldine & Joyce McKinnis.

Release the Property Value in the name of McMillan, Joyce M. Amount: \$248.82  
 Value: \$31,900.00 Year: 2003 Account # 01-02011 Bill # 2021 Total \$432.20  
 Release the value of a mobile home and the Whiteville Rescue. The home is double listed in the name of Geraldine & Joyce McKinnis.

Release the Property Value in the name of McMillan, Joyce M. Amount: \$261.34  
 Value: \$35,800.00 Year: 2005 Account # 01-02011 Bill # 2304 Total \$445.50  
 Release the value of a mobile home and the Whiteville Rescue. The home is double listed in the name of Geraldine & Joyce McKinnis.

Release the Property Value in the name of McMillan, Joyce M. Amount: \$248.82  
 Value: \$31,900.00 Year: 2004 Account # 01-02011 Bill # 304 Total \$432.20  
 Release the value of a mobile home and the Whiteville Rescue. The home is double listed in the name of Geraldine & Joyce McKinnis.

Release the Property Value in the name of McMillan, Joyce M. Amount: \$229.68  
 Value: \$31,900.00 Year: 2000 Account # 01-02011 Bill # 909 Total \$266.06  
 Release the value of a mobile home and the Whiteville Rescue. The home is double listed in the name of Geraldine & Joyce McKinnis.

Release the Property Value in the name of McMillan, Joyce M. Amount: \$248.82  
 Value: \$31,900.00 Year: 2001 Account # 01-02011 Bill # 502 Total \$420.20  
 Release the value of a mobile home and the Whiteville Rescue. The home is double listed in the name of Geraldine & Joyce McKinnis.

Release the Property Value in the name of McMillan, Joyce M. Amount: \$248.82  
 Value: \$31,900.00 Year: 2002 Account # 01-02011 Bill # 1451 Total \$432.20  
 Release the value of a mobile home and the Whiteville Rescue. The home is double listed in the name of Geraldine & Joyce McKinnis.

Release the Property Value in the name of Nealey, Greg Amount: \$121.52  
 Value: \$14,910.00 Year: 2007 Account # 01-03459 Bill # 6320 Total \$374.33  
 Release the value of a mobile home, the North Whiteville Fire (25.00) the Whiteville Rescue (2.98) and W3 (19.38). The home is double listed in the name of William Walters.

Release the Property Value in the name of Nealey, Greg Amount: \$122.32  
 Value: \$15,990.00 Year: 2006 Account # 01-03459 Bill # 5952 Total \$376.86  
 Release the value of a mobile home, the North Whiteville Fire (25.00) the Whiteville Rescue (3.20) and W3 (20.79). The home is double listed in the name of William Walters.

Release the Property Value in the name of West Columbus Medical Center PA Amount: \$293.30  
 Value: \$35,988.00 Year: 2007 Account # 10-18422 Bill # 8268 Total \$360.60  
 Release the business personal value and the Columbus Rescue. The property is double listed in the name of West Columbus Family Practice in Chadbourn Township.

Release the User Fee in the name of Bryant, Thelma Amount: \$0.00  
 Value: \$0.00 Year: 2007 Account # 15-00014 Bill # 2219 Total \$193.00  
 Release the user fee on a house that is vacant, has no power and no trash can.

Release the User Fee in the name of Fipps, Carmine Amount: \$0.00  
 Value: \$0.00 Year: 2007 Account # 01-02961 Bill # 9808 Total \$96.50  
 Release a portion of the user fee. Did not have a trash can for the full year.

Release the User Fee in the name of Jones, William K. Amount: \$0.00  
 Value: \$0.00 Year: 2007 Account # 03-12419 Bill # 9482 Total \$193.00  
 Release the user fee. House vacant, no trash can. Owner lives in Texas.

Release the User Fee in the name of Nance, Kenneth P. Amount: \$0.00  
 Value: \$0.00 Year: 2007 Account # 13-01223 Bill # 6182 Total \$193.00  
 Release one of two user fees. There is only one trash can here.

Release the User Fee in the name of Page Home Sales Amount: \$0.00  
 Value: \$0.00 Year: 2007 Account # 01-01883 Bill # 7478 Total \$193.00  
 Release user fee. House is vacant and does not have a trash can.

Release the User Fee in the name of Page Home Sales Amount: \$0.00  
 Value: \$0.00 Year: 2005 Account # 01-01883 Bill # 7944 Total \$177.00  
 Release user fee. House vacant, no trash can.

Release the User Fee in the name of Stubbs, Gaston P. Amount: \$0.00  
 Value: \$0.00 Year: 2007 Account # 11-26439 Bill # 6792 Total \$193.00  
 Release user fee that is double listed in the name of Marvin Gaston Stubbs.

Release the User Fee in the name of Ward, Shane Amount: \$0.00  
 Value: \$0.00 Year: 2007 Account # 02-03930 Bill # 0342 Total \$193.00  
 Release user fee. House only 50% complete. No trash can here.

done. Richard Gore, Columbus County Tax Administrator, stated there was a five (5) year in arrears rule for the tax refunds, but there was not a limit on the number years in arrears for the tax releases.

A roll-call vote was taken with the following results:

**AYES:** Chairman Prevatte, Commissioners McKenzie, Norris, Jacobs, Bullard and Gore;  
**and**

**NAYS:** Vice Chairman Memory.

The motion passes on a six (6) to one (1) vote.

**Agenda Item #26: COMMENTS:**

Chairman Prevatte opened the floor for any comments. The following spoke.

**B. Board of Commissioners:**

1. **Commissioner Norris:** asked if anyone had looked into the four (4) day work week. I would like for Mr. Clark to look into the possibility of Columbus County going to a four (4) day work week.
2. **Commissioner Jacobs:** stated that some counties in North Carolina are already trying the four (4) day work week as I was informed at the NACo Conference in St. Louis, Missouri.
3. **Commissioner Gore:** has anyone checked into the County getting the above-ground storage tank for gasoline. Mr. Clark replied stating that he had given this project to Stuart Carroll.

**C. County Manager (William S. Clark):** stated the following:

1. The next meeting of the Quarter (1/4 ¢) Cent Sales Tax Education Committee will be July 28, 2008, at 6:00 P.M.; **and**
2. Dr. Dan Strickland was elected as Chairman of this committee.

**RECESS REGULAR SESSION and enter into CLOSED SESSION in ACCORDANCE with N.C.G.S. § 143-318.11 (1)**

At 8:09 P.M., Vice Chairman Memory made a motion to recess Regular Session and enter into Closed Session in accordance with N.C.G.S. § 143-318.11 (1), seconded by Commissioner Gore. The motion unanimously passed.

**Agenda Item #27: CLOSED SESSION IN ACCORDANCE WITH N.C.G.S. § 143-318.11 (1):**

No official action was taken.

**ADJOURN CLOSED SESSION and resume REGULAR SESSION:**

At 8:14 P.M., Vice Chairman Memory made a motion to adjourn Closed Session and resume Regular Session, seconded by Commissioner Bullard. The motion unanimously passed.

**APPROVAL and RELEASE of JUNE 02, 2008 CLOSED SESSION MINUTES GENERAL ACCOUNT:**

Commissioner Bullard made a motion to approve and release the General Account of the June 02, 2008 Closed Session Minutes, seconded by Commissioner McKenzie. The motion unanimously passed.

**CLARIFICATION by COMMISSIONER BULLARD of NEWS REPORTER ARTICLE:**

Commissioner Ricky Bullard stated the following as a means of clarification to The News Reporter's article relative to the June 02, 2008 Closed Session:

1. There was no voting by the Board members in the June 02, 2008 Closed Session;
2. We did instruct William S. Clark, County Manager, to get with Steven W. Fowler, County Attorney, and Richard Gore, County Tax Administrator, and for them to come up with the best decision they could to resolve the problem we have with the property in Chadbourn;
3. The Board did not vote to buy any land in that meeting; **and**
4. That decision was strictly made by the County Manager, the County Attorney, and the Tax Office.

Chairman Prevatte stated there was not a vote taken by this Board on the procurement of land in that session.

**Agenda Item #28: ADJOURNMENT:**

At 8:17 P.M., Vice Chairman Memory made a motion to adjourn, seconded by Commissioner Norris. The motion unanimously passed.

**APPROVED:**

---

**JUNE B. HALL, Clerk to Board**

---

**JAMES E. PREVATTE, Chairman**

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V  
COMBINATION BOARD MEETING**

**Monday, July 21, 2008**

**7:41 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer Districts I, II, III, IV and V Board.

**COMMISSIONERS PRESENT:**

James Prevatte, **Chairman**  
Bill Memory, **Vice Chairman**  
Amon E. McKenzie  
Sammie Jacobs  
Lynwood Norris  
Ricky Bullard  
Ronald Gore

**APPOINTEES PRESENT:**

William S. Clark, **County Manager**  
Steven W. Fowler, **County Attorney**  
June B. Hall, **Clerk to Board**  
Bobbie Faircloth, **Deputy Finance Officer**

**MEETING CALLED to ORDER:**

At 7:41 P.M., Chairman James E. Prevatte called the Combination Meeting of Columbus County Water and Sewer Districts I, II, III, IV and V Board to order.

**Agenda Item #17: COLUMBUS COUNTY WATER AND SEWER DISTRICTS I, II, III, IV AND V - APPROVAL of BOARD MEETING MINUTES:**

July 07, 2008 Combination Meeting of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (5 Sets).

Commissioner Norris made a motion to approve the Combination Meeting of Columbus County Water and Sewer Districts I, II, III, IV and V Board Minutes, seconded by Commissioner Gore. The motion unanimously passed.

**Agenda Item #18: COLUMBUS COUNTY WATER AND SEWER DISTRICTS I, II, III, IV AND V - APPROVAL OF ADJUSTMENTS TO JUNE, 2008 MONTHLY WATER BILLS:**

Leroy Sellers, Public Utilities Director, requested Board approval of the following adjustments to the June, 2008 monthly water bills for Columbus County Water and Sewer District I.

**DISTRICT I ADJUSTMENTS FOR THE MONTH OF JUNE, 2008**

<b>DATE</b>	<b>ACCT #</b>	<b>ACCOUNT NAME</b>	<b>ADJ AMT</b>	<b>REASON FOR ADJUSTMENT</b>
6/1/2008	403550	EUGENE REAVES JR	49.00-	POSTING ERROR
6/2/2008	206620	DAVID FOWLER	64.00-	CUST LEAK
6/9/2008	105120	MICHEAL STANLEY	68.00+	RETURN CHECK
6/9/2008	105120	MICHEAL STANLEY	25.00+	RETURN CHECK FEE

6/9/2008	101620	RICHARD GODWIN	45.00+	RETURN CHECK
6/9/2008	101620	RICHARD GODWIN	25.00+	RETURN CHECK FEE
6/10/2008	350493.0095	WENDY MCKENZIE	50.00+	SECURITY DEPOSIT
6/10/2008	350493.0095	WENDY MCKENZIE	121.00+	BALANCE TRANSFERRED
6/10/2008	140815.0098	WENDY MCKENZIE	121.00-	BALANCE TRANSFERRED
6/16/2008	600540.0097	WENDI BAY	45.00+	MANUAL BILL
6/16/2008	603515	GERALD STACKHOUSE	60.00-	RETURN CHECK
6/16/2008	603515	GERALD STACKHOUSE	25.00-	RETURN CHECK FEE
6/23/2008	207130	HORACE MILLER	11.00-	CUST LEAK
6/30/2008	401380	GAIL PERRY	25.00+	RECONNECT FEE
6/30/2008	601420	ROBERT L. VEREEN	12.00-	METER READ WRONG
<b>TOTAL</b>			<b>\$62.00</b>	

Commissioner Jacobs made a motion to approve the adjustments to the June, 2008 monthly water bills for Columbus County Water and Sewer District I, seconded by Commissioner McKenzie. The motion unanimously passed.

**ADJOURNMENT:**

At 7:57 P.M., Vice Chairman Memory made a motion to adjourn the Combination Meeting of Columbus County Water and Sewer Districts I, II, III, IV and V Board, seconded by Commissioner Norris. The motion unanimously passed.

**APPROVED:**

---

**JUNE B. HALL, Clerk to Board**

---

**JAMES E. PREVATTE, Chairman**

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V  
COMBINATION BOARD MEETING**

**Monday, July 21, 2008**

**7:41 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer Districts I, II, III, IV and V Board.

**COMMISSIONERS PRESENT:**

James Prevatte, **Chairman**  
Bill Memory, **Vice Chairman**  
Amon E. McKenzie  
Sammie Jacobs  
Lynwood Norris  
Ricky Bullard  
Ronald Gore

**APPOINTEES PRESENT:**

William S. Clark, **County Manager**  
Steven W. Fowler, **County Attorney**  
June B. Hall, **Clerk to Board**  
Bobbie Faircloth, **Deputy Finance Officer**

**MEETING CALLED to ORDER:**

At 7:41 P.M., Chairman James E. Prevatte called the Combination Meeting of Columbus County Water and Sewer Districts I, II, III, IV and V Board to order.

**Agenda Item #17: COLUMBUS COUNTY WATER AND SEWER DISTRICTS I, II, III, IV AND V - APPROVAL of BOARD MEETING MINUTES:**

July 07, 2008 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 Sets**).

Commissioner Norris made a motion to approve the **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Minutes, seconded by Commissioner Gore. The motion unanimously passed.

**Agenda Item #18: COLUMBUS COUNTY WATER AND SEWER DISTRICTS I, II, III, IV AND V - APPROVAL OF ADJUSTMENTS TO JUNE, 2008 MONTHLY WATER BILLS:**

Leroy Sellers, Public Utilities Director, requested Board approval of the following adjustments to the June, 2008 monthly water bills for Columbus County Water and Sewer District II.

**DISTRICT II ADJUSTMENTS FOR THE MONTH OF JUNE, 2008**

DATE	ACCT #	NAME ON ACCOUNT	ADJ AMT	REASON FOR ADJUSTMENT
6/5/2008	131840.0098	HOWARD D. BROWN	50.00+	BILLING ERROR
6/6/2008	131156.0098	RUCKER P. BURNETTE	35.00-	PEN & CUT OFF WAIVED

6/6/2008	111850.0095	HERLAR FAIRCLOTH	25.00+	DISCONNECT FEE
6/6/2008	111278	TIFFANY GAUSE	25.00+	MANUAL BILL
6/9/2008	121315.009	KAREN NELSON	20.00+	RETURN CHECK
6/9/2008	121315.009	KAREN NELSON	22.00+	RETURN CHECK
6/9/2008	121315.009	KAREN NELSON	25.00+	RETURN CHECK FEE
6/9/2008	121315.009	KAREN NELSON	25.00+	RETURN CHECK FEE
6/10/2008	111644.0095	LENA HOOD GROOMS	25.00+	MANUAL BILL
6/10/2008	144481.0098	TOWN OF BOARDMAN	334.50+	APRIL WATER USAGE
6/23/2008	130960.0098	JACK YATES JR	30.00-	FEE WAIVED (PER RICKY BULLARD)
6/23/2008	120950	HARRY STRICKLAND	30.00-	BILLING ERROR
6/30/2008	131690	LORIA HARDIE	53.00+	MANUAL BILL
<b>TOTAL</b>			<b>\$509.50</b>	

Commissioner Jacobs made a motion to approve the adjustments to the June, 2008 monthly water bills for Columbus County Water and Sewer District II, seconded by Commissioner McKenzie. The motion unanimously passed.

**ADJOURNMENT:**

At 7:57 P.M., Vice Chairman Memory made a motion to adjourn the Combination Meeting of Columbus County Water and Sewer Districts I, II, III, IV and V Board, seconded by Commissioner Norris. The motion unanimously passed.

**APPROVED:**

\_\_\_\_\_  
**JUNE B. HALL, Clerk to Board**

\_\_\_\_\_  
**JAMES E. PREVATTE, Chairman**

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V  
COMBINATION BOARD MEETING**

**Monday, July 21, 2008**

**7:41 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer Districts I, II, III, IV and V Board.

**COMMISSIONERS PRESENT:**

James Prevatte, **Chairman**  
Bill Memory, **Vice Chairman**  
Amon E. McKenzie  
Sammie Jacobs  
Lynwood Norris  
Ricky Bullard  
Ronald Gore

**APPOINTEES PRESENT:**

William S. Clark, **County Manager**  
Steven W. Fowler, **County Attorney**  
June B. Hall, **Clerk to Board**  
Bobbie Faircloth, **Deputy Finance Officer**

**MEETING CALLED to ORDER:**

At 7:41 P.M., Chairman James E. Prevatte called the Combination Meeting of Columbus County Water and Sewer Districts I, II, III, IV and V Board to order.

**Agenda Item #17: COLUMBUS COUNTY WATER AND SEWER DISTRICTS I, II, III, IV AND V - APPROVAL of BOARD MEETING MINUTES:**

July 07, 2008 Combination Meeting of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (5 Sets).

Commissioner Norris made a motion to approve the Combination Meeting of Columbus County Water and Sewer Districts I, II, III, IV and V Board Minutes, seconded by Commissioner Gore. The motion unanimously passed.

**Agenda Item #18: COLUMBUS COUNTY WATER AND SEWER DISTRICTS I, II, III, IV AND V - APPROVAL OF ADJUSTMENTS TO JUNE, 2008 MONTHLY WATER BILLS:**

Leroy Sellers, Public Utilities Director, requested Board approval of the following adjustments to the June, 2008 monthly water bills for Columbus County Water and Sewer District III.

**DISTRICT III ADJUSTMENTS FOR THE MONTH OF JUNE, 2008**

DATE	ACCT #	NAME ON ACCOUNT	ADJ AMT	REASON FOR ADJ
6/2/2008	340373.0098	CHRISTOPHER STRICKLAND	404.00-	METER READ WRONG
6/6/2008	330645.0098	SAMUEL JORDAN	57.00+	POSTING ERROR

6/6/2008	330645.0096	SAMUEL JORDAN	57.00-	POSTING ERROR
6/11/2008	350905	MORRIS PRIDGEN	56.00-	CUST LEAK
6/16/2008	380960	LORETTA SHIPMAN	60.00-	BILLING ERROR
6/16/2008	341330.0098	HUGH MCPHERSON	37.00+	RETURN DRAFT
6/16/2008	341330.0098	HUGH MCPHERSON	25.00+	RETURN DRAFT FEE
6/19/2008	330645.0095	ALEXIS TAYLOR	5.00-	WAIVE PENALTY
6/20/2008	371759.0097	FRANCES CLIFTON	60.00-	BILLING ERROR
6/23/2008	350493.0095	WENDY MCKENZIE	30.00-	BILLING ERROR
6/23/2008	341330.0098	HUGH MCPHERSON	30.00-	BILLING ERROR
6/24/2008	380530.0098	MILDRED PEGESE	5.00-	PEN WAIVED
6/24/2008	380530.0098	MILDRED PEGESE	30.00-	PEN WAIVED
6/24/2008	360390.0097	PERRY BENTON	50.00+	METER TAMP FEE
6/25/2008	340425.0098	DEWEY MORRIS	49.00+	MANUAL BILL
6/30/2008	340885.0095	LESLIE ADAMS	50.00+	METER TAMP FEE
<b>TOTAL</b>		<b>(\$469.00)</b>		

Commissioner Jacobs made a motion to approve the adjustments to the June, 2008 monthly water bills for Columbus County Water and Sewer District III, seconded by Commissioner McKenzie. The motion unanimously passed.

### **ADJOURNMENT:**

At 7:57 P.M., Vice Chairman Memory made a motion to adjourn the Combination Meeting of Columbus County Water and Sewer Districts I, II, III, IV and V Board, seconded by Commissioner Norris. The motion unanimously passed.

### **APPROVED:**

---

**JUNE B. HALL, Clerk to Board**

---

**JAMES E. PREVATTE, Chairman**

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V  
COMBINATION BOARD MEETING**

**Monday, July 21, 2008**

**7:41 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer Districts I, II, III, IV and V Board.

**COMMISSIONERS PRESENT:**

James Prevatte, **Chairman**  
Bill Memory, **Vice Chairman**  
Amon E. McKenzie  
Sammie Jacobs  
Lynwood Norris  
Ricky Bullard  
Ronald Gore

**APPOINTEES PRESENT:**

William S. Clark, **County Manager**  
Steven W. Fowler, **County Attorney**  
June B. Hall, **Clerk to Board**  
Bobbie Faircloth, **Deputy Finance Officer**

**MEETING CALLED to ORDER:**

At 7:41 P.M., Chairman James E. Prevatte called the Combination Meeting of Columbus County Water and Sewer Districts I, II, III, IV and V Board to order.

**Agenda Item #17: COLUMBUS COUNTY WATER AND SEWER DISTRICTS I, II, III, IV AND V - APPROVAL of BOARD MEETING MINUTES:**

July 07, 2008 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 Sets**).

Commissioner Norris made a motion to approve the **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Minutes, seconded by Commissioner Gore. The motion unanimously passed.

**Agenda Item #18: COLUMBUS COUNTY WATER AND SEWER DISTRICTS I, II, III, IV AND V - APPROVAL OF ADJUSTMENTS TO JUNE, 2008 MONTHLY WATER BILLS:**

Leroy Sellers, Public Utilities Director, requested Board approval of the following adjustments to the June, 2008 monthly water bills for Columbus County Water and Sewer District IV.

**DISTRICT IV ADJUSTMENTS FOR THE MONTH OF JUNE, 2008**

DATE	ACCT #	NAME ON ACCOUNT	ADJ AMT	REASON FOR ADJ
06/09/2008	420270.0098	Tracy Sanie	16.80-	Billing Error
06/19/2008	420270.0098	Tracy Sanie	50.00+	Security Deposit

06/19/2008 420270.0097 Richard Croom 25.00+ Manual Bill

**TOTAL: \$58.20**

Commissioner Jacobs made a motion to approve the adjustments to the June, 2008 monthly water bills for Columbus County Water and Sewer District IV, seconded by Commissioner McKenzie. The motion unanimously passed.

**Agenda Item #19: COLUMBUS COUNTY WATER and SEWER DISTRICT IV - APPROVAL of ENGINEERING PLANS:**

Leo Green, Engineer with Green Engineering, requested Board approval of the plans for Columbus County Water and Sewer District IV, as presented.

William S. Clark, County Manager, stated Mr. Green had run into some problems with some rights-of-way, and requested this Agenda item be tabled until the August 04, 2008 Board Meeting.

Vice Chairman Memory made a motion to table this Agenda item until the August 04, 2008 Board Meeting, seconded by Commissioner Norris. The motion unanimously passed.

**Agenda Item #20: COLUMBUS COUNTY WATER and SEWER DISTRICT IV - APPROVAL of PAYMENT of \$127,102.50 for ONE-HALF (1/2) of DESIGN FEES, and APPROVAL of BUDGET AMENDMENT for such:**

Leroy Sellers, Public Utilities Director, requested Board approval of the payment of one hundred twenty-seven thousand, one hundred two, and 50/100 (\$127,102.50) dollars for one-half (1/2) of the design fees to Leo Green, Green Engineering, and approval of the following Budget Amendment to accommodate such amount.

TYPE	ACCOUNT	DETAILS	AMOUNT
<b>Expenditure</b>	10-9800-589007	Transfer to WD-IV Project	\$127,103
	45-7112-519000	Professional Services	\$127,103
<b>Revenue</b>	10-3991-499101	Fund Balance Appropriation	\$127,103
	45-3720-439810	Transfer from General Fund	\$127,103

Vice Chairman Memory made a motion to approve the payment of one hundred twenty-seven thousand, one hundred two, and 50/100 (\$127,102.50) dollars for one-half (1/2) of the design fees to Leo Green, Green Engineering, and approval of Budget Amendment to accommodate such amount, seconded by Commissioner Norris. The motion unanimously passed.

**Agenda Item #21: COLUMBUS COUNTY WATER and SEWER DISTRICT IV - APPROVAL for WATER DISTRICT IV to ACCEPT DONATED PROPERTY:**

Leroy Sellers, Public Utilities Director, requested Board approval for Columbus County

Water District IV to accept donated property for a booster pump station in Brunswick County.

Commissioner Jacobs made a motion to table this Agenda item, seconded by Commissioner McKenzie. The motion unanimously passed.

**Agenda Item #22: COLUMBUS COUNTY WATER and SEWER DISTRICT IV - APPROVAL of DOCUMENTS for RURAL CENTER APPLICATION for ADDITIONAL FUNDS, as FOLLOWS:**

- A. Supplemental Application;**
- B. Memorandum of Understanding;**
- C. Commitment of Other Funds; and**
- D. Authorizing Resolution by Governing Body of the Applicant authorizing County Manager William S. Clark, to execute and file a Rural Center application on behalf of Columbus County Water and Sewer District IV:**

Leroy Sellers, Public Utilities Director, requested Board approval of the above listed four (4) documents for a Rural Center Application for additional funds.

Commissioner Jacobs made a motion to approve the following four (4) documents for a Rural Center Application for additional funds for Columbus County Water and Sewer District IV:

- A. Supplemental Application;
- B. Memorandum of Understanding;
- C. Commitment of Other Funds; **and**
- D. Authorizing Resolution by Governing Body of the Applicant authorizing County Manager William S. Clark, to execute and file a Rural Center application on behalf of Columbus County Water and Sewer District IV.

The motion was seconded by Vice Chairman Memory and unanimously passed. Copies of these four (4) documents will be marked as Exhibit "B" and kept on file in the Minute Book Attachments, Book Number 2, in the Clerk to the Board's Office, for review.

**ADJOURNMENT:**

At 7:57 P.M., Vice Chairman Memory made a motion to adjourn the Combination Meeting of Columbus County Water and Sewer Districts I, II, III, IV and V Board, seconded by Commissioner Norris. The motion unanimously passed.

**APPROVED:**

\_\_\_\_\_  
**JUNE B. HALL, Clerk to Board**

\_\_\_\_\_  
**JAMES E. PREVATTE, Chairman**

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V**  
**COMBINATION BOARD MEETING**

**Monday, July 21, 2008**

**7:41 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer Districts I, II, III, IV and V Board.

**COMMISSIONERS PRESENT:**

James Prevatte, **Chairman**  
 Bill Memory, **Vice Chairman**  
 Amon E. McKenzie  
 Sammie Jacobs  
 Lynwood Norris  
 Ricky Bullard  
 Ronald Gore

**APPOINTEES PRESENT:**

William S. Clark, **County Manager**  
 Steven W. Fowler, **County Attorney**  
 June B. Hall, **Clerk to Board**  
 Bobbie Faircloth, **Deputy Finance Officer**

**MEETING CALLED to ORDER:**

At 7:41 P.M., Chairman James E. Prevatte called the Combination Meeting of Columbus County Water and Sewer Districts I, II, III, IV and V Board to order.

**Agenda Item #17: COLUMBUS COUNTY WATER AND SEWER DISTRICTS I, II, III, IV AND V - APPROVAL of BOARD MEETING MINUTES:**

July 07, 2008 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 Sets**).

Commissioner Norris made a motion to approve the **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Minutes, seconded by Commissioner Gore. The motion unanimously passed.

**Agenda Item #18: COLUMBUS COUNTY WATER AND SEWER DISTRICTS I, II, III, IV AND V - APPROVAL OF ADJUSTMENTS TO JUNE, 2008 MONTHLY WATER BILLS:**

Leroy Sellers, Public Utilities Director, requested Board approval of the following adjustments to the June, 2008 monthly water bills for Columbus County Water and Sewer District V.

**DISTRICT V ADJUSTMENTS FOR THE MONTH OF JUNE, 2008**

<b>DATE</b>	<b>ACCT #</b>	<b>NAME ON ACCOUNT</b>	<b>ADJ AMT</b>	<b>REASON FOR ADJ</b>
06/03/2008	701200.0098	Balfour Beatty	764.00-	Billing Error
06/03/2008	701250.0098	Balfour Beatty	996.00-	Posting Error

06/03/2008	701250.0097	NC Dept of Correction	996.00+	Posting Error
06/23/2008	701250.0097	NC Dept of Correction	5.00-	Billing Error
06/23/2008	701250.0097	NC Dept of Correction	30.00-	Billing Error
<b>TOTAL</b>		<b>(\$799.00)</b>		

Commissioner Jacobs made a motion to approve the adjustments to the June, 2008 monthly water bills for Columbus County Water and Sewer District V, seconded by Commissioner McKenzie. The motion unanimously passed.

**Agenda Item #23: COLUMBUS COUNTY WATER and SEWER DISTRICT V - DOTHAN ROAD SEWER PROJECT, CDBG and RURAL CENTER APPLICATION DOCUMENTS, as follows (25 TOTAL DOCUMENTS):**

**Rural Center Application (7 total documents):**

- A. Authorizing Resolution by Governing Body of the Applicant (Supplemental Program);
- B. Memorandum of Understanding;
- C. Commitment of Other Funds;
- D. Resolution of MBE Percentage Goal (Re-Affirm);
- E. Resolution Prohibiting Conflicts of Interest (Re-Affirm);
- F. Supplemental Application 2008 Clean Water Partner's Infrastructure Program (Certification by Chief Elected Official);
- G. Authorizing Resolution by Governing Body of the Applicant (Household Water/Sewer User Rate);

**CDBG Application (18 total documents):**

- A. Resolution to Submit a Community Development Block Grant Application for Infrastructure Dothan Road; and
- B. Columbus County CDBG Project (verification of the following sixteen (16) adopted/re-affirmed documents - 12 to be adopted, 4 to be re-affirmed):
  - 1. Code of Conduct - Conflicts of Interest;
  - 2. Procurement Policy;
  - 3. Resolution of Commitment to Further Fair Housing, naming the Planning Director as the Fair Housing Officer;
  - 4. Recipient's Plan to Further Fair Housing (complaint procedure inclusive);
  - 5. Residential Anti-displacement and Relocation Assistance Plan;
  - 6. Citizen Participation Plan;
  - 7. Flood Plain Certification;
  - 8. Resolution of Commitment to Adopt a Policy Prohibiting Undue Force Within Columbus County;
  - 9. Section 519 Certification;
  - 10. Section 3 (Local Economic Benefit for Low - and Very Low-Income Persons Plan (Re-Affirm));
  - 11. Equal Opportunity and Procurement Plan (Re-Affirm);
  - 12. Section 504 Compliance;
  - 13. Certification that the County will use an experienced grants administrator;
  - 14. County is Drug-Free workplace (Re-Affirm);
  - 15. Rehabilitation Guidelines; and
  - 16. Optional Coverage Relocation Plan (Re-Affirm);

Leroy Sellers, Public Utilities Director, requested Board approval of the above listed twenty-five (25) documents for a CDBG and Rural Center Application, for the Dothan Road Sewer Project, in Columbus County Water and Sewer District V.

**MOTION:**

Due to some unanswered questions relative to the hookup costs beyond the thirty (30) houses, Commissioner Bullard made a motion to table this Agenda item, seconded by Commissioner Gore.

Lengthy discussion was conducted relative to the following:

1. The grant being \$1.25 million which averages \$41,000+, plus, spent on each of the thirty (30) houses;
2. After the thirty (30) houses are hooked onto the system, the hookup fee will be \$7,500 per house, which the County might have to up front the money for and finance over many years;
3. Wording in the grant states that Columbus County will arrange for any additional funds, if needed;
4. Columbus County will be responsible for the operation and maintenance of the system;
5. Timeliness of the grant;
6. Working out specific details with Grand Strand Water and Sewer; **and**
7. Whether Columbus County would have to accept the grant, if awarded, or whether Columbus County would have the right to reject the grant if the details could not be worked out.

**SUBSTITUTE MOTION:**

Vice Chairman Memory made a motion to approve the above listed twenty-five (25) documents to apply for a CDBG Grant and a Rural Center Application for the Dothan Road Sewer Project in Columbus County Water and Sewer District V, seconded by Commissioner Norris.

Commissioner Bullard recommended that the motion be amended to include Columbus County having the right to not accept the grant if all the questionable details could not be worked out.

**AMENDED SUBSTITUTE MOTION:**

Vice Chairman Memory amended his previous motion as follows: “to approve the above listed twenty-five (25) documents to apply for a CDBG Grant and a Rural Center Application, for the Dothan Road Sewer Project, in Columbus County Water and Sewer District V, with Columbus County having the right to review the stipulations in such a grant(s), at its pleasure, and reserves the right to back out, or reject the grant(s) at a later date. Commissioner Norris amended his previous second to be inclusive.

A roll-call vote was taken with the following results:

**AYES:** Chairman Prevatte, Vice Chairman Memory, Commissioners McKenzie, Norris, Jacobs and Bullard; **and**  
**NAYS:** Commissioner Gore.

The motion passes on a six (6) to one (1) vote. Copies of these twenty-five (25) documents will be kept on file in the Clerk to the Board’s Office, for review.

**ADJOURNMENT:**

At 7:57 P.M., Vice Chairman Memory made a motion to adjourn the Combination Meeting of Columbus County Water and Sewer Districts I, II, III, IV and V Board, seconded by Commissioner Norris. The motion unanimously passed.

**APPROVED:**